

Hammond Economic Development Business Façade Rebate Program

(Revised August 25, 2017)

Program Objective

The Façade Rebate program seeks to increase the physical attractiveness and marketability of Hammond's industrial and commercial areas through financial rebates for commercial renovation and beautification projects.

Program Qualifications and Parameters

Applications must be reviewed and approved by the Façade Rebate Committee prior to the commencement of the project. The following documents must be submitted with the initial application: A description of work to be completed; photography of the building prior to work being completed (electronic & originals); and work estimates. Funds will be awarded on a competitive basis, based on the project's overall impact.

Priority consideration will be given to:

- 1) Commercial/Retail store fronts (includes expansion)
- 2) Industrial office and manufacturing (includes expansion)
- 3) New construction

The program provides rebates for various façade rehabilitation activities, including:

- Complete façade renovation
- Exterior lighting
- New signs, graphics
- Windows, doors, window displays & awnings
- Exterior painting and landscaping

After the approved work has been completed, the successful applicant must submit the following documentation: copy of the City of Hammond construction permit, paid invoice(s), copy (front and back) of cancelled check(s), electronic and original photography (before and after) of the project. Rebate checks will not be issued until the work has been completed and all required documentation has been submitted to the department. The project is subject to a visual inspection by the Façade Rebate Committee. (NOTE: Projects that receive financial awards must complete the work within six months upon receipt of an award notification letter. Failure to complete the work or provide the necessary documentation (i.e. cancelled checks, paid invoices), within six months may result in the rescission of the award amount.

Eligible Businesses: Commercial for-profit enterprises in the City of Hammond. Residential dwellings are excluded.

Contractors selected by the business to perform work must be licensed with the City of Hammond's Building Department. Any projects over \$300 will require a building permit

Rebate Project Compensation Schedule

<u>Eligible Project Cost</u>	<u>Maximum Rebate Amount (%)</u>
\$1 - \$10,000	40% + 10%
\$10,001 - \$20,000	30% + 10%
\$20,001 - \$50,000	25% + 10%
\$50,001 - \$100,000	20% + 10%
\$100,001 +	10% + 10%

The Department of Economic Development encourages a thriving business community within the City of Hammond. It is for that reason we will offer a greater rebate for businesses which utilize Hammond contractors. Companies using Hammond contractors will be eligible for **an additional 10% reimbursement for the work performed by Hammond contractors**. A list of Hammond contractors has been provided for your convenience. Contractors must be licensed in the City of Hammond and all necessary building permits must be obtained.

The Department of Economic Development appreciates your investment in the City of Hammond and strives to grant the highest awards possible. However, the rebate schedule above lists a **maximum** award amount. A number of factors are considered when granting façade awards, **including, but not limited to**, the availability of funds and the number of program applicants per year.

The Department of Economic Development reserves the right to increase or decrease the amount of rebate based on the impact or deviation from the projects initial statement of work. Projects located on or visible from regional and local arterial roads may be eligible for additional funds depending on the overall investment, visual impact, and use of very high quality materials. Failure to apply and receive all appropriate permits will result in no rebate. Work cannot be self-performed. **Businesses are limited to a maximum of two (2) application submissions per year; however the Department of Economic Development reserves the right to accept more than two application submissions based on the significance of redevelopment to the surrounding area.**

When applicable, the contractor must be licensed and bonded by the City of Hammond with all relevant permits applying.

Anticipated Project Cost: _____

Anticipated Project Completion Date: _____

Total Current Employment: Full Time: _____ Part Time: _____

New Jobs Created (if any): _____

Has your company ever utilized a façade program or other business incentives offered by the City of Hammond? _____

If yes, please list: _____

Name: _____ Title: _____
(Please print)

Signature: _____ Date: _____

Please attach a copy of necessary bid information, applicable licensing, and permit document(s) to the back of this application.