



U.S. Department of Housing and Urban Development

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AUG 23 2019

Mr. Africa K. Tarver
Executive Director
Department of Planning & Development
5925 Calumet Avenue, Suite 315
Hammond, IN 46320

Dear Mr. Tarver:

I am pleased to advise you that the Indianapolis Field Office of the United States Department of Housing and Urban Development has approved Hammond's Annual Action Plan and the 2019 Action Plan submissions. Approval of the submissions commences the award of Hammond's federal fiscal year 2019 Community Development Block Grant (CDBG) for \$2,097,067, HOME Investment Partnerships (HOME) grant for \$441,958, and Emergency Solutions Grant (ESG) for \$181,223. Hammond's Annual Action Plan Program Year started April 1, 2019.

This approval of the Action Plan is inclusive of the participating jurisdiction's HOME Resale/Recapture provisions, which were reviewed and determined to meet the requirements established in 24 CFR 92.254 (a)(5)(i) and (ii).

This Office encourages you to be mindful of the contracting requirements for Minority and Women Owned Businesses and Section 3 when you implement the activities in this Plan. Also, please review your system for gathering MBE data so that you can prepare and submit the required report which is due October 15th each year.

It is important that grantees keep their Central Contractor Registration (CCR) active in www.sam.gov, as this will now be required for use with all allocations.

Enclosed are two copies of the contract documents for CDBG, HOME and ESG grant programs. After Mayor Thomas McDermott, Jr., has signed and dated all copies, please retain one copy of the contract documents for each program for your records, and return the second copies. Please send copies that are to be returned to us to the Indianapolis Field Office, Attention John Dorgan; Director, Community Planning and Development.

We look forward to actively supporting Hammond's efforts to implement these grant programs. If you have any questions, please feel free to contact Aaron Bailey, Community Planning and Development Senior Representative for your area, at (317) 957-7300 Aaron.B.Bailey@hud.gov.

Sincerely,

A handwritten signature in blue ink, appearing to read 'John J. Dorgan', with a long horizontal line extending to the right.

**John J. Dorgan, Director
Community, Planning and Development**

**Cc: Honorable Thomas McDermott, Jr.
Mayor, City of Hammond**

City of Hammond Indiana PY2019 Annual Action Plan

Executive Summary

AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

1. Introduction

The 2019 Action Plan describes activities which will be undertaken by the City of Hammond for the year beginning April 1, 2019 and ending March 31, 2020 to meet the goals and objectives outlined in the City's five year Consolidated Plan (2017-2021). The City will use funds granted by the U.S. Department of Housing and Urban Development (HUD) under the Community Development Block Grant (CDBG), Home Investment Partnership Act (HOME) and Emergency Solutions Grant (ESG) programs.

The Executive Summary details the City's objectives and outcomes for the program year, an evaluation of past performance, a summary of the required citizen participation and consultation process, and a summary of comments or views accepted and not accepted.

2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

An estimated total of \$3,219,841 from the three entitlement programs are expected to be available to carry out programs and administer the grants. Of those funds, approximately 36% will be used for affordable housing programs, 30% will be used for capital expenditures, 14% will be used for social services and homeless programs, and 5% will be used for economic development. The remainder of the funds will be used for planning and program administration. The City estimates that 100% of CDBG funds will directly benefit low and moderate income households.

In the City's proposed Consolidated Plan, the City set forth eight objectives to accomplish over the next five program years. A summary of the proposed budget for the PY2019 are summarized below. A more detailed description of each program is provided in the Projects section.

1. Housing Development - Create New Affordable Housing

The City will use available federal resources to subsidize the development of new affordable housing units within the City. Eligible projects may include new construction or the acquisition and rehabilitation of existing properties. Housing may be rental or homebuyer. The City will also provide operational support to certified Community Housing Development Organizations (CHDOs).

- CHDO Housing Development \$66,294
- CHDO Operational Support \$22,098

- Affordable Housing Development \$404,776

2. Housing Rehabilitation - Improve Condition of Housing Stock

The City will use available federal resources to support multiple rehabilitation programs, including Emergency Home Repair, and a Ramp Program for disabled residents.

- Hammers for Hearts \$30,000
- Emergency Repair Program \$50,000
- Façade/Roof Program \$50,000
- Ramp Program \$100,000
- Hammers for Hearts \$30,000
- Housing Program Delivery \$25,000
- HOME Housing Rehabilitation – pending receipt of HOME program income

3. Homebuyer - Increase Homeownership

The City will use available federal resources to provide down payment and closing cost assistance to income-eligible homebuyers.

- Homebound Homebuyer Assistance Program \$330,000 (HOME)

4. Rapid Rehousing and Prevention - Combat Homelessness

The City will use its ESG and HOME resources to reduce the levels of homelessness in the community through prevention, re-housing, and tenant-based rental assistance.

- Prevention \$57,631
- Rehousing \$30,000

5. Homeless Shelter Operations - Combat Homelessness

The City will use its ESG resources to reduce the levels of homelessness in the community through the support of existing emergency and transitional housing resources.

- Shelter Support and Operations \$80,000

6. Public Facilities – Improve Quality of Life in Low Income Areas

The City will use available federal resources to subsidize the rehabilitation or development of neighborhood facilities and infrastructure.

Facilities

- Parks Improvements/Neighborhood Facilities \$111,165 CDBG
- Section 108 Loan Repayment \$839,989

7. Public Services – Improve Quality of Life for Lower Income Households

The City will also available federal resources to support non-profit services whose primary purpose is to benefit low and moderate income persons.

- Child Care/After School \$24,000
- Parents As Teachers \$35,000
- Youth Sports Program \$90,000
- Youth Basketball \$20,000
- Big Brothers Big Sisters \$8,500
- Greater Hammond Food Pantry \$30,000
- Hammond Legal Aid Clinic \$25,000
- McAuley Clinic \$40,000
- We Care From the Heart \$24,000

Summary of Objectives and Outcomes

8. Economic Development and Redevelopment

The City will use available resources to provide loans to for-profit businesses looking to expand in exchange for creating new jobs. The City will also use funds for improvements to exterior of commercial properties and to address code violations. The City will use non-federal funds to remove blighted buildings.

- Business Assistance Program \$150,000
- Code Enforcement \$70,000
- Blight Reduction Program – IHEDA funds

9. Planning, Administration, and Capacity Building

The City will use available federal funds to comply with the planning, administrative, and reporting requirements associated with the HUD grants. A portion of funds may be granted to non-profit housing developers actively working within the City to cover a portion of their operating costs.

- CDBG Program Administration \$ 419,413
- HOME Program Administration \$ 76,195
- HOME CHDO Operations \$22,098
- ESG Program Administration \$ 13,592

10. Fair Housing

The City In the 2019 program year, the City proposes to continue pursuit of its fair housing goals, including regional coordination of testing and enforcement, increasing access to financial services, addressing disparities in the RECAP, and encouraging redevelopment and private investment.

3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

This will be the third year of the 2017-2021 Consolidated Plan. Below is a summary of the City's accomplishments to date for the Consolidated Plan period, including some activities that were continued from the prior Consolidated Plan.

Housing

The City's Homebound program has proven effective in making homeownership more attainable for low and moderate income households. The City is looking for ways to expand upon the success of this program. The City's Homebound Program helps on average 80 first-time homebuyers purchase their homes. The program provides grant amounts up to 50% of the required down payment and pay reasonable closing costs up to a maximum total grant of \$2,500 or up to \$5,000 for newly constructed housing. The City is considering providing additional assistance in order to rehabilitate the home as well.

The City is required to set aside a percentage of its HOME funding for non-profit developers who meet the criteria of Community Housing Development Organizations (CHDOs). The City has certified United Neighborhoods, Inc. (UNI) as a qualified CHDO organization, and provides this local developer HOME and Neighborhood Stabilization Program (NSP) funds primarily for the acquisition and rehabilitation of substandard homes. With the funds available, UNI is able to acquire and rehabilitate two homes per year, on average. The newly renovated homes are sought after by homebuyers and increase the quality of housing stock of the neighborhood. While the unit cost of each home is well within the program

guidelines, the cost of each home may be comparable to the subsidy required for new development. The City also has a large number of vacant parcels within its neighborhoods. Given the high costs of rehabilitation and the availability of vacant parcels, the City will explore a shift from acquisition/rehabilitation to new construction in the new Consolidated Plan.

The City also administers owner-occupied housing rehabilitation programs, including the Emergency Repair Program, the Disability Ramps Program, and the Façade/Roof Program. Each of these programs serve a distinct need within the community. The Emergency Repair program provides CDBG grants to address health and safety issues. The Disability Ramps program provides grants to disabled residents to make accessibility improvements to their homes allowing them to age in place. The Façade/Roof Program provides funding to homeowners to address moderate rehabilitation needs.

Community Development

In the last Consolidated Plan, the City dedicated a large portion of its community development resources to improvements to public recreational facilities to increase the quality of life for its residents. The City recently completed and opened a state of the art community center that will provide recreational services to all of the residents in the City. The center will provide high quality indoor recreational opportunities for residents especially during the winter months.

Every year, the City provides CDBG grants to a number of public service agencies to increase the accessibility of programs for youth, seniors, and low and moderate income residents. For youth services, the City has partnered with Parents as Teachers and Big Brothers Big Sisters. The City also administers two internal programs, Child Care Voucher and the Youth Sports Programs, that serve roughly 300 children per year. In addition to better accessibility to quality child care and youth programs, these programs allow working parents more opportunity to find and maintain employment opportunities.

The City also provides operational support to much needed programs designed to assist low and moderate income families overcome challenging times. These programs include:

- Greater Hammond Food Pantry provides needed food to roughly 2,500 persons annually;

Evaluation of Past Performance

- McAuley Health Clinic provides low cost health services to 1,167 uninsured persons.

Blight Elimination and Economic Development

The City has successfully used CDBG funds in recent years to remove blighted commercial properties from the City, including the former site of JC Penny's in downtown and the Queen Anne building in North Hammond.

The demolitions remove potential problem properties from neighborhoods, which attract squatters,

and also make the newly vacant land more attractive to potential developers who will invest in the City and create economic opportunities for residents. While CDBG funds are primarily used for commercial demolitions, the City uses general fund revenues and other funding sources for the demolition of substandard housing. As noted in the recent fair housing plan, the City has been successful at removing the blighted properties, but could improve on re-using the now vacant land. In the upcoming five year plan, the City will concentrate on strategies to re-use the land available.

The Business Loan Program offers low-cost financing to expand operations within in Hammond in exchange for creating jobs for low and moderate income residents. The program has struggled to find qualified applicants to take advantage of the incentives offered. As a result, the City has shifted to providing technical assistance for small businesses where the owners qualify as low and moderate income or provide services to primarily low and moderate income areas.

Homelessness

In 2011, HUD rebranded the ESG funding from “Emergency Shelter Grant” to “Emergency Solutions Grant” to reflect a shift in federal homeless policies from a shelter-based approach to a Housing First approach. The new approach focuses on prevention and moving people out of the shelters into long-term housing solutions. A key component of Housing First is Rehousing, which is the process of transitioning families from shelters to long- term housing solutions such as affordable apartments. As a result of this change, the City began funding re-housing in 2011 and has established a successful program.

The City and its partner, Greater Hammond Community Services, was able to assist 59 homeless households with rehousing and homeless prevention. While these programs can provide assistance for up to six months, most clients only need two or three months to stabilize after a stoppage in income due to health reasons, reduction in employment, or a large one-time expense such as a car repair or hospital bill. Unfortunately, the prevention component can only assist households earning less than 30% of the area median income. To put this in perspective, a person living alone and earning minimum wage would not qualify for assistance due to their income. The City is considering complementing this program with other funding sources, such as HOME or CDBG, which can provide this type of assistance for households up to 80% of area median income.

The City continued to support its emergency and transitional shelters, including Innermission and Haven House, which serve a vital function in the continuum of services. During the course of the last Consolidated Plan, the City lost one its shelters, CAPES House, as the costs to rehabilitate the building was not feasible. Instead of replacing CAPES with another shelter, there have discussions about partnering with local landlords who will work with Greater Hammond to identify and hold specific units for use by homeless persons. This arrangement would eliminate large capital costs and provide greater flexibility in the operation of the program.

4. Summary of Citizen Participation Process and consultation process

Summary from citizen participation section of plan.

A complete draft of this plan was made available for public review and comment for a 30-day period beginning May 28th - June 28th. The availability of both the draft plan and the final plan was posted to www.gohammond.com . The plan was available for review at the Department of Planning and Development. A public hearing regarding the plan was held at the City Council meeting on June 24th , 2019.

5. Summary of public comments

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

All public comments received by the City will be summarized and included in the final submission of the plan to HUD as an attachment.

6. Summary of comments or views not accepted and the reasons for not accepting them

A summary of all comments received will be included as an attachment to the plan. To date, all comments have been accepted.

7. Summary

This plan details the proposed actions for the third year of the City's 2017-2021 strategic plan to address its priority needs in the areas of affordable housing, community development, and homelessness. In the last five years, the City has mostly recovered from the housing recession and made significant progress in the areas of new economic development, the improvements to quality of life through investments in neighborhoods and the delivery of public services, and the elimination of blighted properties. Over the remaining term of the Consolidated Plan, the City will continue to take a comprehensive approach to affordable housing and community development in an effort to improve the quality of life for its low and moderate income residents. Major initiatives include the development of the new wellness center and implementation of the City's updated fair housing plan.

PR-05 Lead & Responsible Agencies – 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
CDBG Administrator	HAMMOND	Dept Planning & Development
HOME Administrator	HAMMOND	Dept Planning & Development
ESG Administrator	HAMMOND	Dept Planning & Development

Table 1 – Responsible Agencies

Narrative (optional)

The City of Hammond Department of Planning and Development is the Lead Agency for the HUD entitlement programs.

Consolidated Plan Public Contact Information

Owana J. Miller

Community Development Director

5925 Calumet Avenue, Suite #115

Hammond, IN 46320

Phone: 219-853-6358 ext. 2

email: millero@gohammond.com

AP-10 Consultation – 91.100, 91.200(b), 91.215(l)

1. Introduction

The Consultation section describes how the City consulted with its partners in the planning process. In particular, the City is required to describe its consultation with the NW Indiana Continuum of Care in relation to its use of resources to address the needs of homeless populations. This section also describes efforts that the City will make throughout the program year to enhance coordination between service providers and government agencies as their efforts relate to Consolidated Plan goals and objectives.

Provide a concise summary of the jurisdiction’s activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l))

As part of this year’s planning process, the City conducted a number of discussion groups with service providers and government agencies. Each discussion group focused on a specific area of community development needs, such as child care and youth activities, job training, community health, and transportation. These discussion sessions provide an opportunity for the service providers and agencies discuss their program offerings, learn about other programs available in the community, and identify common issues and problems. Based on these discussions, the City is planning to build a community website where service providers can better market their programs.

In addition, the City participates in a number of ongoing local and regional coordination efforts throughout the program year. These include the NW Indiana Continuum of Care (CoC), the Lake County Housing Taskforce, and the Northwest Indiana Banker Community Council. The CoC is a collaborative effort of over 60 service providers in Lake County focused on providing services to the homeless and near homeless populations in the area. The City is also participating in the regional planning efforts to extend the commuter rail line within Lake County.

The City currently belongs to the Balance of State Continuum of Care which is a state-level planning body that governs homeless strategies and programs. The City’s homeless efforts are closely aligned with those of the NW Indiana Continuum of Care.

The City also works closely with the North Township Trustee. The North Township Trustee administers programs that benefit many of the same clients targeted by the Consolidated Plan. The City is working with the Trustee’s office to coordinate on transportation issues. In the coming year, the City will explore partnerships with adjacent governments in regard to the assessment of fair housing.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

The Emergency Solutions Grant is administered by the City's Department of Planning and Development. The Department, on behalf of the City, participates in the Indiana Balance of State Continuum of Care (CoC). All homeless planning and delivery of homeless services is done in conjunction with the local CoC. NW Indiana Continuum of Care (CoC) is a collaborative effort of over 60 service providers in Lake County.

The current standards in place for allocating ESG funds, measuring performance, evaluating outcomes, and other policies and procedures were developed in consultation with the members of the CoC. For the required consultation process, the City worked with members of the CoC who are located in Hammond, namely Greater Hammond Community Services (GHCS), Haven House, and Claude Street Shelter.

It is the City's policy that each agency receiving ESG funding receives feedback from its beneficiaries regarding performance of the program and potential shifts in policies and procedures to improve the performance of the program. The City will re-evaluate its current standards and practices based on this feedback.

In the program year, the CoC will finalize its FY2019 application process. Information regarding projects to be included in the FY2019 application is not yet available. FY2018 funds included allocations for regional service providers such as Aliveness Project, Catholic Charities, Rapid Rehousing, and Edgewater PSH. The City will fund the following programs to address the needs of homeless persons and persons at risk of homelessness:

- 1) Greater Hammond Community services will receive \$57,631 to provide Rapid Rehousing assistance to homeless families and individuals.
- 2) Greater Hammond Community services will receive \$30,000 to provide homeless prevention assistance to households at risk of homelessness.
- 3) Haven House will receive an operating subsidy of \$40,000 to provide emergency shelter and services to victims of domestic violence.
- 4) Innermission will receive an operating subsidy of \$40,000 to provide emergency shelter and services to homeless individuals and homeless families.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

The City attended the IHEDA conference call on Feb 2nd, 2019 in relation to better coordination between the Balance of State Continuum of Care and ESG entitlements. As a result of the call, the City has a better understanding of the overarching priorities of the CoC which will be reflected in the

program priorities of the City. The City will work closely with the Balance of State CoC as it sets ESG performance goals and continues to tweak the coordinated entry and HMIS policies. As of January 2019, the City's Community Development Director now serves on the Board of Directors for the Balance of State Continuum of Care.

For the current Plan Year the City has not changed any of its homeless strategies or its assessments on the best way to address the needs of homeless, allocation of funds, or any performance standards. The homeless shelters in Hammond participating in the CoC submitted applications for funding as part of the RFP process. The City consults with all of the homeless service providers in Hammond on a periodic basis to review progress and evaluate potential areas for improvement.

2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities

Table 2 – Agencies, groups, organizations who participated

1	Agency/Group/Organization	Hammond Housing Authority
	Agency/Group/Organization Type	Housing PHA Services - Housing Services-Health Services-Education Services-Employment
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The City consulted with the PHA on fair housing, general housing, and community development needs. In regard to fair housing, the City will continue to work with the PHA on site selection and mobility issues.
2	Agency/Group/Organization	CONTINUUM OF CARE OF NWI
	Agency/Group/Organization Type	Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Victims of Domestic Violence Services-homeless Service-Fair Housing Services - Victims Civic Leaders

	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs HOPWA Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	
3	Agency/Group/Organization	Greater Hammond Community Services
	Agency/Group/Organization Type	Housing Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-homeless
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs Anti-poverty Strategy

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	
4	Agency/Group/Organization	HAVEN HOUSE, INC.
	Agency/Group/Organization Type	Housing Services - Housing Services-Children Services-Victims of Domestic Violence Services - Victims
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	
5	Agency/Group/Organization	INNER MISSION
	Agency/Group/Organization Type	Housing Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-homeless

	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	
6	Agency/Group/Organization	McAuley Clinic
	Agency/Group/Organization Type	Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Victims of Domestic Violence Services-homeless Services-Health Health Agency
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	

7	Agency/Group/Organization	BIG BROTHERS AND BIG SISTERS OF METROPOLITAN CHICAGO
	Agency/Group/Organization Type	Services-Children Services-Education Regional organization
	What section of the Plan was addressed by Consultation?	Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	
8	Agency/Group/Organization	United Neighborhoods, Inc.
	Agency/Group/Organization Type	Housing Neighborhood Organization
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Market Analysis Lead-based Paint Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	
9	Agency/Group/Organization	Hammond Legal Aid Clinic
	Agency/Group/Organization Type	Housing Services - Housing Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Victims of Domestic Violence Service-Fair Housing Services - Victims

	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	
10	Agency/Group/Organization	WE CARE FROM THE HEART SOCIAL SERVICES
	Agency/Group/Organization Type	Housing Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Victims of Domestic Violence Services-homeless Services-Health
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	

11	Agency/Group/Organization	Hammond Human Relations Commission
	Agency/Group/Organization Type	Housing Service-Fair Housing
	What section of the Plan was addressed by Consultation?	Fair Housing Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The City will continue to work closely with the Hammond Human Relations Commission to follow its fair housing plan.
12	Agency/Group/Organization	Lake County Housing Taskforce
	Agency/Group/Organization Type	Housing Services - Housing Service-Fair Housing Regional organization Planning organization Business and Civic Leaders
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Non-Homeless Special Needs Market Analysis Fair Housing
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The City participated in the monthly meetings of the taskforce to gather and share information in regard to a number of housing issues, including fair housing.

Identify any Agency Types not consulted and provide rationale for not consulting

Not Applicable

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	NW Indiana Continuum of Care	The NW Indiana Continuum of Care works to alleviate the impact of homelessness in the community through the cooperation and collaboration of social service providers. This effort aligns with the Strategic Plan's goal to support activities that respond to homelessness and its impacts on the community.
2013 Comprehensive Economic Development Strategy (Northwest Indiana Economic Development District	The CEDS plan outlines a broad economic development strategy for the entire region of Northwest Indiana, including the redevelopment of core urban areas such as Hammond.
2040 Comprehensive Regional Plan	Northwest Indiana Regional Planning Commission	A regional plan with a comprehensive vision for sustainable growth and revitalization of Lake, Porter and LaPorte Counties. The CRP centers on revitalizing the Regions communities, particularly the older core cities. The vision for 2040 in the CRP emphasizes a vibrant, revitalized, accessible and united region.
Lake County Community Benefits Plan	Northwest Indiana Reinvestment Alliance	A community benefits plan provides a summary of community development needs with a focus on how local lending institutions can invest in low and moderate income communities.

Table 3 – Other local / regional / federal planning efforts

Narrative (optional)

AP-12 Participation – 91.105, 91.200(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting

The City has adopted a Citizen Participation Plan (CPP) that outlines the City's policies and procedures for obtaining public input in the planning and decision-making processes associated with the HUD grants and the Fair Housing Assessment. To view a copy of the City's adopted Citizen Participation Plan, please visit:

http://www.gohammond.com/wpcontent/uploads/Departments/Community_Development/pdf/Proposed_Hammond_Citizens_Participation_Plan-English.pdf

Informally, in a process that continues throughout the year, the City works with several groups that represent minority residents, persons with disabilities, and limited English speakers. There are frequent contact with the East Hammond /Pullman Neighborhood Watch groups, Hammond Hispanic Community Committee and the Ministerial Alliance, these organizations include representation of the African American and Hispanic communities of Hammond. In regards to persons with disabilities, the department of Planning & Development's staff is directly involved with the Mayor's Disabilities Commission which is the primary advocacy group for all Hammond residents with disabilities.

In addition to publishing notice on the City website, the City maintains an Interested Parties List. To be included on the Interested Parties List, please call the City's Community Development Department at 219-853-6358. Persons on the Interested Parties List will be contacted regarding all public participation opportunities related to the covered grant programs and fair housing planning.

In regard to non-English speaking persons, the City has conducted a Four-Factor Analysis to identify Limited English Speaking Persons (LEP). According to the 2013 5 Year ACS Estimates prepared by the U.S. Census, Spanish speakers account for 89% of LEP persons in the City and were the only group of LEP persons of significant size. Based on this analysis, the City will ensure that outreach materials are available in Spanish and that translators are made available during public meeting and hearings.

The City will work with the Hammond Disabilities Commission and other local agencies to outreach directly to persons with disabilities within the community.

The City's main method for the dissemination of information is publication to its website at:

<http://www.gohammond.com/departments/planning-and-development/community-development/>

Publication to the City website allows for quick and efficient distribution of large amounts of information to the broadest possible audience. In April 2019, the City will publish the draft plan for public review. The web site includes a form for interested parties to submit comments to the City in relation to the plan or any of the data presented.

The City will hold a public comment period commencing May 28 - June 28, 2019. All comments received will be summarized in an attachment to the draft plan and will be submitted to HUD. The City will accept comments throughout the year outside of the public comment periods, but the City cannot guarantee that these comments will be included in the submitted versions to HUD.

On June 24, the City will hold a public hearing in order to receive public input and comments on the proposed plan. The City will accept public comments on the Plan from May 28 - June 28, 2019. A draft of the plan is available for public viewing, by appointment between the hours of 8:30am to 4:30pm. To date, the City has received no comments in regard to the proposed Plan.

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
1	Request for Proposals	Non-targeted/broad community	Received funding proposals from non profits interested in working with city.	All comments will be summarized and included in an attachment to the plan.	None	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
2	Public Comment Period	Non-targeted/broad community	May 28th - June 28th, 2019	All comments will be summarized and included in an attachment to the plan.	None	
3	Public Hearing	Non-targeted/broad community	June 24, 2019 Hammond City Council Hearing	All comments will be summarized and included in an attachment to the plan.	None	

Table 4 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources – 91.220(c)(1,2)

Introduction

For the goals and project described in this plan, the City will primarily rely on the federal funds it receives directly from HUD, such as CDBG, ESG and HOME. A brief description of each of the funding sources is included below. When considering how the funds are budgeted, it is important to note that each funding source has limitations on how the funds can be used. This plays a large role in terms of how the funds are budgeted.

Community Development Block Grant (CDBG)

The Community Development Block Grant (CDBG) funds received by the City can be used for a wide range of community development activities directed toward revitalizing neighborhoods, economic development, and improved community facilities and services, provided that the activities primarily benefit low- and moderate-income residents. Some examples of how the City has used CDBG funds in the past include:

- housing rehabilitation for income-eligible homeowners,
- down payment assistance for homebuyers,
- social service programs for youth and seniors,
- clearance and demolition of blighted structures, and
- street improvements in income-eligible areas.

HOME

The HOME Investment Partnerships Program (HOME) funds received by the City must be used for affordable housing projects. Beneficiaries of

HOME-funded projects must earn less than eighty percent of the area median income. Eligible types of activities include:

- Rehabilitation of existing affordable housing,
- Acquisition or development of new affordable housing, and
- Tenant-based rental assistance.

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Emergency Solutions Grant (ESG)

Emergency Solutions Grant (ESG) funds must benefit homeless persons and families and those at risk of homelessness. The City uses ESG funds to support shelters that operate in Hammond as well as assist homeless persons living in the shelters to move out of the shelters into private housing.

Section 108 Loan Guarantee Funds (CDBG 108)

As a recipient of Community Development Block Grant (CDBG) funding, the City of Hammond is eligible to participate in the Section 108 Loan Guarantee program administered by the U.S. Department of Housing and Urban Development (HUD). Under this program, the City is able to leverage up to five times its annual CDBG allocation for large community development investments. The City received approval in 2017 and will complete construction of the new public facility during the 2019 year.

US Treasury/State of Indiana Blight Elimination Program (BEP)

The Indiana Housing and Community Development Authority in December 2016 provided an additional \$268,000 to the City to continue its Blight Elimination Program (BEP). These funds are passed through the State of Indiana from the U.S. Treasury's Hardest Hit funds. These funds can be used to strategically identify, acquire and demolish vacant and blighted properties.

City of Hammond Gaming Grants

The City of Hammond provides annual grants to charitable organizations through the Gaming Advisory Committee. The funded organizations

provide a wide array of services to the residents of Hammond.

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	2,097,067	35,000	10,000	2,142,067	4,000,000	See Above
HOME	public - federal	Acquisition Homebuyer assistance Homeowner rehab Multifamily rental new construction Multifamily rental rehab New construction for ownership TBRA	441,958	454,593	0	896,551	2,000,000	See Above

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
ESG	public - federal	Conversion and rehab for transitional housing Financial Assistance Overnight shelter Rapid re-housing (rental assistance) Rental Assistance Services Transitional housing	181,223	0	0	181,223	350,000	See Above
Section 108	public - federal	Public Improvements	0	0	0	0	0	

Table 5 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

The City and its partners will pursue opportunities available through the Federal Home Loan Bank of Indianapolis (FHLBI) to leverage its federal resources. In the past, the City has been able to leverage additional funds for rehabilitation programs through FHLBI. FHLBI provides funds through its member banks and to non-profits to increase housing affordability for low and moderate income households.

HOME Match Requirement

The City expects to generate HOME Match credit through investments made by its CHDO in HOME-assisted units. In the past, the City has received a waiver on the match requirements based on the percentage of families in poverty and income growth.

HESG Match Requirement

Each of the subrecipients who receive HESG funds from the City are required to contribute match. Subrecipients are expecting to contribute over and above the ESG match requirement. Any shortfall of match will be contributed by the City of Hammond.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

The City and the Redevelopment Commission own a number of vacant properties scattered throughout the City. Most of these lots are too small to be developed. The City will work to re-plat small, contiguous lots to create larger, buildable lots and reach out to non-profits and developers to gauge interest in acquiring one of the lots for an eligible use under HOME or CDBG.

Discussion

No additional discussion.

Annual Goals and Objectives

AP-20 Annual Goals and Objectives

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Affordable Housing Development	2017	2021	Affordable Housing	HAMMOND CITYWIDE	Affordable Housing	HOME: \$500,258	Homeowner Housing Added: 3 Household Housing Unit
2	Housing Rehabilitation	2017	2021	Affordable Housing	HAMMOND CITYWIDE	Affordable Housing	CDBG: \$255,000	Homeowner Housing Rehabilitated: 19 Household Housing Unit Other: 20 Other
3	Homebuyer Programs	2017	2021	Affordable Housing	HAMMOND CITYWIDE	Affordable Housing	HOME: \$330,000	Direct Financial Assistance to Homebuyers: 50 Households Assisted
4	Rapid Re-Housing	2017	2021	Affordable Housing Homeless	HAMMOND CITYWIDE	Affordable Housing Homelessness	ESG: \$83,182	Tenant-based rental assistance / Rapid Rehousing: 40 Households Assisted
5	Homeless Shelter Operations	2017	2021	Homeless	HAMMOND CITYWIDE	Homelessness	ESG: \$80,000	Homeless Person Overnight Shelter: 100 Persons Assisted
6	Community Development Facilities	2017	2021	Non-Housing Community Development	HAMMOND CITYWIDE	Non-Housing Community Development	CDBG: \$951,154	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 80765 Persons Assisted

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
7	Community Development Services	2017	2021	Non-Homeless Special Needs Non-Housing Community Development	HAMMOND CITYWIDE	Non Homeless Special Needs Non-Housing Community Development	CDBG: \$296,500	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 2400 Persons Assisted
8	Economic Development and Redevelopment	2017	2021	Non-Housing Community Development	HAMMOND CITYWIDE	Non-Housing Community Development	CDBG: \$220,000	Businesses assisted: 10 Businesses Assisted Other: 50 Other
9	Planning Administration and Capacity Building	2017	2021	Affordable Housing Homeless Non-Homeless Special Needs Non-Housing Community Development	HAMMOND CITYWIDE	Affordable Housing Homelessness Non Homeless Special Needs Non-Housing Community Development Public Housing Needs Fair Housing	CDBG: \$419,413	Other: 1 Other
10	Fair Housing	2017	2021	Affordable Housing Public Housing Non-Housing Community Development Fair Housing	HAMMOND CITYWIDE	Fair Housing		Other: 1 Other

Table 6 – Goals Summary

Goal Descriptions

1	Goal Name	Affordable Housing Development
	Goal Description	The City will use available federal resources to subsidize the development of new affordable housing units within the City. Eligible projects may include new construction or the acquisition and rehabilitation of existing properties. Housing may be rental or homebuyer. The City will also provide operational support to certified Community Housing Development Organizations (CHDOs). The City estimates two housing units will be assisted based on the level of resources available.
2	Goal Name	Housing Rehabilitation
	Goal Description	The City will use available federal resources to support multiple rehabilitation programs, including Emergency Home Repair, and a Ramp Program for disabled residents. The City expects to benefit 39 low and moderate income homeowners, including 20 units to be assisted through the Hammers for Hearts program.
3	Goal Name	Homebuyer Programs
	Goal Description	The City will use available federal resources to provide down payment and closing cost assistance to fifty income-eligible homebuyers.
4	Goal Name	Rapid Re-Housing
	Goal Description	The City will use its ESG resources to reduce the levels of homelessness in the community through prevention, re-housing, and tenant based rental assistance. Through these programs, the City estimates that 40 households will exit or avoid homelessness and be able to maintain decent, affordable housing.
5	Goal Name	Homeless Shelter Operations
	Goal Description	The City will use its ESG resources to reduce the levels of homelessness in the community through support of existing emergency and transitional housing resources. The City estimates that 100 homeless households will benefit from the shelters.

6	Goal Name	Community Development Facilities
	Goal Description	The City will use CDBG funds to further improve access to recreational facilities and infrastructure within the City. This includes parks that primarily serve areas to be determined low and moderate income within the community.
7	Goal Name	Community Development Services
	Goal Description	The City will also use available federal resources to support non-profit services whose primary purpose is to benefit low and moderate income persons.
8	Goal Name	Economic Development and Redevelopment
	Goal Description	The City will use available resources to provide loans to for-profit businesses looking to expand in exchange for creating new jobs. The City will also offer programs that provide technical assistance to small businesses owned by low and moderate income persons or provide services to low and moderate income areas. The City will also use funds for improvements to exterior of commercial properties and to address code violations.
9	Goal Name	Planning Administration and Capacity Building
	Goal Description	The City will use available federal funds to comply with the planning, administrative, and reporting requirements associated with the HUD grants. A portion of funds may be granted to non-profit housing developers actively working within the City to cover a portion of their operating costs.

10	Goal Name Goal Description	<p>Fair Housing</p> <p>In the 2019 program year, the City proposes to continue pursuit of its fair housing goals outlined below.</p> <p><u>Regional Coordination in Testing and Enforcement</u></p> <ul style="list-style-type: none"> • Ten Fair Housing Complaint investigations each year. • Develop specific recommendations for Homebound program • Systemic testing of mortgage lending and/or steering of African American homebuyers <p><u>Provide Greater Access to Financial Services / Examine Lending Discrimination</u></p> <ul style="list-style-type: none"> • Creation of credit repair program / Individual Development Accounts (IDA) • Systemic testing of mortgage lending. <p><u>Address disparities in access to opportunities in RECAP</u></p> <ul style="list-style-type: none"> • Increase availability of public services within the RECAP <p><u>Encourage Redevelopment and Private Investment</u></p> <ul style="list-style-type: none"> • Development of 3 new housing units within targeted areas <p><u>Site selection and mobility policies</u></p> <ul style="list-style-type: none"> • Revised policy on site selection and source of income discrimination <p>As noted in the Strategic Plan, these goals are an overlay of the other goals previously described. As such no funding or performance measures other than those described within this narrative will be provided in an effort to avoid duplication and double counting of performance measures.</p>
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Projects

AP-35 Projects – 91.220(d)

Introduction

The following section describes the funded projects that the City and its partners will undertake in the program year.

Projects

#	Project Name
1	Emergency Solutions Grant (HESG)
2	Affordable Housing Development
3	CHDO Operating Assistance
4	Homebound Homebuyer Program
5	Emergency Housing Rehabilitation
6	Disability Ramps
7	Facade/Roof Rehabilitation
8	Child Care/After School Program
9	Parents as Teachers Educational Services
10	Youth Sports Recreation
11	Big Brothers Big Sisters Program
12	Greater Hammond Food Pantry
13	Hammond Legal Aid
14	McAuley Clinic
15	We Care From the Heart Senior Social Services
16	Recreational Center
17	108 Loan Repayment
18	Business Assistance Program
19	Code Enforcement
20	CDBG Program Administration
21	HOME Program Administration
22	Hammers for Hearts Housing Rehabilitation

Table 7 - Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved

needs

Affordable Housing Allocation Priorities and Obstacles to Addressing Underserved Needs

The City is placing an emphasis on improving the quality of its housing stock within its neighborhoods. The City will use HOME funds to acquire and rehabilitate substandard homes or construct new single-family homes on vacant lots.

Non-Housing Community Development Allocation Priorities and Obstacles to Addressing Underserved Needs

The City's non-housing community development priorities are those activities which maintain neighborhoods, foster economic development and promote sustainability.

Homeless Allocation Priorities and Obstacles to Addressing Underserved Needs

The City has opted to maintain funding levels for shelter operations and to use increases in grant funding for rapid re-housing. The City feels that rapid re-housing will continue to be effective at reducing homelessness in Hammond. The City believes that rapid re-housing of homeless individuals and families currently living in shelters is the best use of these funds as it will assist families in achieving housing stability, thereby freeing up shelter resources for homeless populations that require more assistance.

Given the limited amount of resources, the City will not be able to fully address homeless individuals who require long-term support with chronic problems. Given the policies and procedures proposed by the City in order to make the most effective use of program dollars, the City will not be able to use funds to assist households who cannot find or maintain employment.

AP-38 Project Summary
Project Summary Information

1	Project Name	Emergency Solutions Grant (HESG)
	Target Area	HAMMOND CITYWIDE
	Goals Supported	Rapid Re-Housing Homeless Shelter Operations Planning Administration and Capacity Building
	Needs Addressed	Homelessness
	Funding	ESG: \$181,223
	Description	Shelter Operations and Services will pay for the operating costs at Haven House and Claude Street Shelter. Eligible operations costs include rent, equipment, insurance, utilities, food, furnishings, and supplies. Eligible service costs include case management, child care, education services, employment assistance, and other services designed to increase the client's self-sufficiency. Greater Hammond Community Services will administer a Rapid Re-Housing Program and Homeless Prevention Program. Funds will be used to provide short- or medium-term rental assistance as necessary to prevent homelessness and help homeless households move as quickly as possible into permanent housing and achieve stability in that housing. Funds will also be used for housing relocation and stabilization services, and financial assistance for security deposits and utility payments. Administrative funds will be used for general management, oversight and coordination of HESG funded activities.
	Target Date	3/31/2020
	Estimate the number and type of families that will benefit from the proposed activities	100 sheltered. 35 Homeless Prevention. 15 Rapidly Rehoused
	Location Description	HAMMOND CITYWIDE
	Planned Activities	223
2	Project Name	Affordable Housing Development
	Target Area	HAMMOND CITYWIDE
	Goals Supported	Affordable Housing Development Housing Rehabilitation
	Needs Addressed	Affordable Housing
	Funding	HOME: \$500,257

	Description	HOME funds will be used to newly develop or to acquire, rehabilitate, and resell single-family units to a qualified low to moderate income home buyer. At least \$66,294 of this funding will be provided to a Community Housing Development Organization (CHDO) and will be used to meet the 15% set-aside requirement of the HOME program. In the past, the City of Hammond has partnered with United Neighborhoods INC. The city has certified that UNI qualifies as a CHDO.
	Target Date	3/31/2022
	Estimate the number and type of families that will benefit from the proposed activities	3 owner units
	Location Description	CITYWIDE
	Planned Activities	New Construction or Acquisition of Substandard Housing, Rehabilitation, and Disposition.
3	Project Name	CHDO Operating Assistance
	Target Area	HAMMOND CITYWIDE
	Goals Supported	Housing Rehabilitation Planning Administration and Capacity Building
	Needs Addressed	Affordable Housing
	Funding	HOME: \$22,098
	Description	HOME funds will be used to support the operating costs of local non-profit affordable housing developers that have received Community Housing Development Organization (CHDO) status. Eligible costs include salaries, wages, and other employee compensation and benefits; employee education, training, and travel; rent; utilities; communication costs; taxes; insurance; equipment; materials and supplies.
	Target Date	3/31/2020
	Estimate the number and type of families that will benefit from the proposed activities	Not applicable.
	Location Description	Not applicable.
	Planned Activities	Not applicable.

4	Project Name	Homebound Homebuyer Program
	Target Area	HAMMOND CITYWIDE
	Goals Supported	Homebuyer Programs Fair Housing
	Needs Addressed	Affordable Housing
	Funding	HOME: \$330,000
	Description	HOME funds will be used to support the City's Homebound Program, which provides downpayment assistance and closing costs to low and moderate income homebuyers. Applicants must be first time homebuyer or have not owned a home in the past 12 months. Applicants may receive up to \$5,000.00 to assist with their down payment.
	Target Date	3/31/2020
	Estimate the number and type of families that will benefit from the proposed activities	50 first time homebuyers will benefit
	Location Description	Available citywide. Applications can be obtained at City Hall 5925 Calumet Avenue, Hammond, IN 46320
	Planned Activities	HOME Homebuyer Assistance.
5	Project Name	Emergency Housing Rehabilitation
	Target Area	HAMMOND CITYWIDE
	Goals Supported	Housing Rehabilitation
	Needs Addressed	Affordable Housing
	Funding	CDBG: \$50,000

	Description	CDBG funds will be loaned or granted to homeowners earning less than 80% of area median income to make housing repairs necessary to make emergency repairs. Loans up to \$5,000 are available for emergency repairs whenever a threat to life or safety exists. Loans of 1 to 5 years are available at 3% interest. For those whose household income is below 50% of the median, deferment is granted on an annual basis. Maximum monthly payment is \$54. The program is available on a first come first served basis. Please call the Hammond Redevelopment Department at 853-6371 for loan availability. Applicant can obtain an application at the offices of Planning & Development located at City Hall, located at 5925 Calumet Avenue, Hammond IN 46324.
	Target Date	3/31/2020
	Estimate the number and type of families that will benefit from the proposed activities	5
	Location Description	CITYWIDE
	Planned Activities	CDBG Single-Unit Residential Rehabilitation (24 CFR 570.202); Low Mod Housing (LMH) national objective.
6	Project Name	Disability Ramps
	Target Area	HAMMOND CITYWIDE
	Goals Supported	Housing Rehabilitation
	Needs Addressed	Affordable Housing
	Funding	CDBG: \$100,000
	Description	CDBG funds will be granted to disabled residents earning less than 80% of area median income to install ramps in their homes to improve accessibility. The program is available on a first come first served basis. Applicant can obtain an application at the offices of Planning & Development located at City Hall, located at 5925 Calumet Avenue, Hammond IN 46324.
	Target Date	3/31/2020
	Estimate the number and type of families that will benefit from the proposed activities	9

	Location Description	CITYWIDE
	Planned Activities	CDBG Single-Unit Residential Rehabilitation (24 CFR 570.202); Low Mod Housing (LMH) national objective.
7	Project Name	Facade/Roof Rehabilitation
	Target Area	HAMMOND CITYWIDE
	Goals Supported	Housing Rehabilitation
	Needs Addressed	Affordable Housing
	Funding	CDBG: \$75,000
	Description	CDBG funds will be provided to homeowners earning less than 80% of area median income to make housing repairs to the exterior of their homes, including the roof. The program is available on a first come first served basis. Applicant can obtain an application at the offices of Planning & Development located at City Hall, located at 5925 Calumet Avenue, Hammond IN 46324.
	Target Date	3/31/2020
	Estimate the number and type of families that will benefit from the proposed activities	5
	Location Description	CITYWIDE
	Planned Activities	CDBG Single-Unit Residential Rehabilitation (24 CFR 570.202); Low Mod Housing (LMH) national objective.
8	Project Name	Child Care/After School Program
	Target Area	HAMMOND CITYWIDE
	Goals Supported	Community Development Services
	Needs Addressed	Non-Housing Community Development
	Funding	CDBG: \$24,000
	Description	The program will use CDBG funds to aid with pricing for before and after school care for children ages 3 months to 14 years of age. The program will only cover half of expenses for approved families for a term of one year or to the exhaustion of funds.
	Target Date	3/31/2020

	Estimate the number and type of families that will benefit from the proposed activities	10 income-eligible households will benefit.
	Location Description	Available citywide. Applications can be obtained at City Hall 5925 Calumet Avenue, Hammond, IN 46320
	Planned Activities	CDBG Public Services (24 CFR 570.201(e)) that will satisfy the Limited Clientele national objective (24 CFR 570.208(a)(2))
9	Project Name	Parents as Teachers Educational Services
	Target Area	HAMMOND CITYWIDE
	Goals Supported	Community Development Services
	Needs Addressed	Non-Housing Community Development
	Funding	CDBG: \$35,000
	Description	The program will use CDBG funds to support families with young children in meeting early educational needs.
	Target Date	3/31/2020
	Estimate the number and type of families that will benefit from the proposed activities	35 income-eligible households will benefit.
	Location Description	Applications can be obtained from Early Learning Partnership NW Indiana, located at 6530 New Hampshire Ave. in Hammond
Planned Activities	CDBG Public Services (24 CFR 570.201(e)) that will satisfy the Limited Clientele national objective (24 CFR 570.208(a)(2))	
10	Project Name	Youth Sports Recreation
	Target Area	HAMMOND CITYWIDE
	Goals Supported	Community Development Services
	Needs Addressed	Non-Housing Community Development
	Funding	CDBG: \$110,000
	Description	The Sports program is for children of eligible families to take part in a basketball league or in organized sporting activities. The program will cover the costs of participation fees, and equipment.
	Target Date	3/31/2020

	Estimate the number and type of families that will benefit from the proposed activities	275 income-eligible households will benefit youth will receive assistance through this program.
	Location Description	Available citywide. Applications can be obtained at City Hall 5925 Calumet Avenue, Hammond, IN 46320
	Planned Activities	CDBG Public Services (24 CFR 570.201(e)) that will satisfy the Limited Clientele national objective (24 CFR 570.208(a)(2))
11	Project Name	Big Brothers Big Sisters Program
	Target Area	HAMMOND CITYWIDE
	Goals Supported	Community Development Services
	Needs Addressed	Non-Housing Community Development
	Funding	CDBG: \$8,500
	Description	This program will provide mentoring and after school activities for at-risk youth.
	Target Date	3/31/2020
	Estimate the number and type of families that will benefit from the proposed activities	20 youth will receive assistance through this program.
	Location Description	Services will be provided at local elementary and middle schools.
	Planned Activities	CDBG Public Services (24 CFR 570.201(e)) that will satisfy the Limited Clientele national objective (24 CFR 570.208(a)(2))
12	Project Name	Greater Hammond Food Pantry
	Target Area	HAMMOND CITYWIDE
	Goals Supported	Community Development Services
	Needs Addressed	Non-Housing Community Development
	Funding	CDBG: \$30,000
	Description	Greater Hammond Community Services operates and manages the Food Pantry for the City of Hammond. The Food Pantry provides a 3-5 day supply of food.
	Target Date	3/31/2020

	Estimate the number and type of families that will benefit from the proposed activities	1,000 households
	Location Description	Available citywide-824 Hoffman Street, Hammond, IN 46327
	Planned Activities	CDBG Public Services (24 CFR 570.201(e)) that will satisfy the Limited Clientele national objective (24 CFR 570.208(a)(2))
13	Project Name	Hammond Legal Aid
	Target Area	HAMMOND CITYWIDE
	Goals Supported	Community Development Services
	Needs Addressed	Non-Housing Community Development
	Funding	CDBG: \$25,000
	Description	The Hammond Legal Aide Clinic provides free legal representation for low to moderate residents of the City of Hammond.
	Target Date	3/31/2020
	Estimate the number and type of families that will benefit from the proposed activities	200 persons will receive legal assistance.
	Location Description	Citywide
	Planned Activities	CDBG Public Services (24 CFR 570.201(e)) that will satisfy the Limited Clientele national objective (24 CFR 570.208(a)(2))
14	Project Name	McAuley Clinic
	Target Area	HAMMOND CITYWIDE
	Goals Supported	Community Development Services
	Needs Addressed	Non-Housing Community Development
	Funding	CDBG: \$40,000
	Description	Service to low/moderate residents with medical care, health professional evaluations.
	Target Date	3/31/2020

	Estimate the number and type of families that will benefit from the proposed activities	1,000 persons
	Location Description	5514 Hohman Avenue, Hammond, IN 46320
	Planned Activities	CDBG Public Services (24 CFR 570.201(e)) that will satisfy the Limited Clientele national objective (24 CFR 570.208(a)(2))
15	Project Name	We Care From the Heart Senior Social Services
	Target Area	HAMMOND CITYWIDE
	Goals Supported	Community Development Services
	Needs Addressed	Non Homeless Special Needs
	Funding	CDBG: \$24,000
	Description	We Care provides professional home health care to the senior citizen population of Hammond. Helping the resident maintain their home and day to day activities(laundry, errands, cleaning and grooming)
	Target Date	3/31/2020
	Estimate the number and type of families that will benefit from the proposed activities	25 seniors will receive assistance.
	Location Description	HAMMOND CITYWIDE
	Planned Activities	CDBG Public Services (24 CFR 570.201(e)) that will satisfy the Limited Clientele national objective (24 CFR 570.208(a)(2))
16	Project Name	Recreational Center
	Target Area	HAMMOND CITYWIDE
	Goals Supported	Community Development Facilities
	Needs Addressed	Non-Housing Community Development
	Funding	CDBG: \$111,165
	Description	CDBG funds will be used to make improvements to parks and recreational amenities that primarily serve low and moderate income neighborhoods.
	Target Date	3/31/2020

	Estimate the number and type of families that will benefit from the proposed activities	1 Community Facility
	Location Description	To be Determined
	Planned Activities	Public Facility: 24 CFR 570.201(c) Low Mod Area 570.208(a)(1)
17	Project Name	108 Loan Repayment
	Target Area	HAMMOND CITYWIDE
	Goals Supported	Community Development Facilities
	Needs Addressed	Non-Housing Community Development
	Funding	CDBG: \$839,989
	Description	CDBG Funds will be used to repay a Section 108 Loan, securitized with CDBG funds, to acquire and construct the new indoor recreational center.
	Target Date	3/31/2020
	Estimate the number and type of families that will benefit from the proposed activities	Not Applicable
	Location Description	Not Applicable
	Planned Activities	CDBG Section 108 Loan Planned Repayment (24 CFR 570.705); national objective not applicable.
18	Project Name	Business Assistance Program
	Target Area	HAMMOND CITYWIDE
	Goals Supported	Economic Development and Redevelopment
	Needs Addressed	Non-Housing Community Development
	Funding	CDBG: \$150,000

	Description	Funds will be loaned to for-profit businesses to expand their Hammond workforce or make façade improvements to their property. In exchange for low cost financing, the businesses will hire low and moderate income persons or provide services to low and moderate income areas. Funds will also be used to provide technical assistance to businesses that serve low moderate income areas or are owned by income-qualified small business owners.
	Target Date	3/31/2020
	Estimate the number and type of families that will benefit from the proposed activities	10 Businesses Assisted.
	Location Description	HAMMOND CITYWIDE
	Planned Activities	CDBG Special Economic Development Activities (24 CFR 570.203) and will meet the Low Mod Job National Objective (24 CFR 570.208(a)(4)). OR Commercial Rehabilitation (24 CFR 570.202) meeting the Low/Mod Area National Objective.
19	Project Name	Code Enforcement
	Target Area	RECAP Census Tract 206
	Goals Supported	Economic Development and Redevelopment
	Needs Addressed	Non-Housing Community Development
	Funding	CDBG: \$70,000
	Description	Salaries of code officers and legal fees related to the removal of deterioration in Low Mod Areas
	Target Date	3/31/2020
	Estimate the number and type of families that will benefit from the proposed activities	50 properties inspected. All of the residents living within the vicinity of the formerly blighted property will receive a benefit.
	Location Description	CDBG Target Areas.
	Planned Activities	Code Enforcement (24 CFR 570.202) Low Mod Area 570.208(a)(1)
	Project Name	CDBG Program Administration

20	Target Area	HAMMOND CITYWIDE
	Goals Supported	Planning Administration and Capacity Building Fair Housing
	Needs Addressed	Non-Housing Community Development
	Funding	CDBG: \$419,413
	Description	Funds will be used to support the general administration and oversight of all CDBG-funded projects.
	Target Date	3/31/2020
	Estimate the number and type of families that will benefit from the proposed activities	Not applicable
	Location Description	CITYWIDE
	Planned Activities	CDBG General Administration (24 CFR 570.206) and CDBG Planning (24 CFR 570.205); National Objective is not required for administrative and planning activities.
21	Project Name	HOME Program Administration
	Target Area	HAMMOND CITYWIDE
	Goals Supported	Planning Administration and Capacity Building
	Needs Addressed	Non-Housing Community Development
	Funding	HOME: \$44,196
	Description	Funds will be used to support the general administration and oversight of all HOME-funded projects.
	Target Date	3/31/2020
	Estimate the number and type of families that will benefit from the proposed activities	Not applicable.
	Location Description	HAMMOND CITYWIDE
Planned Activities	HOME General Administration	
22	Project Name	Hammers for Hearts Housing Rehabilitation
	Target Area	HAMMOND CITYWIDE
	Goals Supported	Housing Rehabilitation

Needs Addressed	Affordable Housing
Funding	CDBG: \$30,000
Description	CDBG funds will be used by Hammers for Hearts to make minor repairs to income-eligible homeowner units throughout the City at no cost to the homeowner. Please call the City's Community Development Department at 219-853-6358 to participate. Applicants can obtain an application at the offices of Community Development Department located at City Hall, located at 5925 Calumet Avenue, Hammond IN 46324.
Target Date	3/31/2020
Estimate the number and type of families that will benefit from the proposed activities	20
Location Description	Citywide
Planned Activities	CDBG Single-Unit Residential Rehabilitation (24 CFR 570.202); Low Mod Housing (LMH) national objective.

AP-50 Geographic Distribution – 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

For the 2019 program year, the City will not target specific areas for assistance. The only program with defined target areas are the remaining NSP funds. For more information on NSP, please review the NSP reports posted to the City’s website.

For the remaining four years of the Consolidated Plan, the City is looking to focus more efforts in target areas identified in its fair housing plan. The City is also exploring the idea of creating a Neighborhood Revitalization Strategy Area that would include the City’s RECAP area.

Geographic Distribution

Target Area	Percentage of Funds
HAMMOND CITYWIDE	100
RECAP Census Tract 206	

Table 8 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

According to HUD information, 52% of the population in the City of Hammond is considered to be low and moderate income. Among census tracts, ten tracts have a majority low and moderate income population. Given the widespread need throughout its jurisdiction, the City has opted to not allocate investments to specific neighborhoods or geographies for the given program year. It should be noted that CDBG-funded activities that qualify for funding by meeting the Low Mod Area (LMA) national objective will be limited to service areas where at least 51% of the population are considered to be low or moderate income.

Discussion

Affordable Housing

AP-55 Affordable Housing – 91.220(g)

Introduction

The City must specify one-year goals for the number of families provided affordable housing as defined by the HOME program at 24 CFR 92.252 for rental housing and 24 CFR 92.254 for homeownership. These goals must include the number of homeless, non-homeless, and special-needs households to be provided affordable housing using funds made available during the program year. The City must also identify one-year goals for rental assistance, production of new units, rehabilitation of existing units, or acquisition of existing units using funds made available during the program year.

One Year Goals for the Number of Households to be Supported	
Homeless	0
Non-Homeless	53
Special-Needs	0
Total	53

Table 9 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	0
The Production of New Units	3
Rehab of Existing Units	0
Acquisition of Existing Units	50
Total	53

Table 10 - One Year Goals for Affordable Housing by Support Type

Discussion

AP-60 Public Housing – 91.220(h)

Introduction

The Hammond Housing Authority has jurisdiction over public housing developments and Section 8 Housing Vouchers within the City of Hammond. While the City works hand in hand with the Housing Authority, public housing was identified as a low priority for funding during the Consolidated Planning process since the Hammond Housing Authority is able to secure its own funding for desired projects. The City will work with the Housing Authority to ensure that its programs, such as Homebound homeownership assistance, is marketed toward public housing residents to participate in homeownership.

The City is required to describe actions to be taken to increase the number of accessible units where required by a Section 504 Voluntarily Compliance Agreement and describe the manner in which it will provide financial or other assistance to improve operations if the public housing agency is designated as troubled by HUD under 24 CFR part 902. At this time, the Hammond Housing Authority is not subject to a Section 504 Voluntary Compliance Agreement, nor is it designated as "troubled".

Actions planned during the next year to address the needs to public housing

The City will continue to partner with the Hammond Housing Authority to market its programs. The HHA has sufficient funds to address its needs and does not require additional funds from the City. The City will work closely with the HHA in the upcoming year. City will meet with HHA staff on semiannual basis to discuss and provide for opportunities for residents to become more involved with management and other opportunities offered by the City. The Hammond Human Relations Commission meets annually with housing authority residents to allow them to voice their concerns.

Actions to encourage public housing residents to become more involved in management and participate in homeownership

The City will coordinate and partner with the Hammond Housing Authority to market its programs, such as the Homebound, to public housing residents. The City will meet with HHA staff on semiannual basis to discuss and provide for opportunities for residents to become more involved with management and other opportunities offered by the City. The Hammond Human Relations Commission meets annual with HHA residents to allow them to voice their concerns.

If the PHA is designated as troubled, describe the manner in which financial assistance will be

provided or other assistance

Not applicable. The HHA is not designated as “troubled”.

Discussion

AP-65 Homeless and Other Special Needs Activities – 91.220(i)

Introduction

The City's homeless activities are described in the sections below. The City will fund the following programs to meet the needs of non-homeless special need populations:

- We Care From The Heart provides services to elderly and disabled residents who require assistance with everyday living tasks.
- Ramp Assistance program makes ADA like improvements to low income homeowners who need modifications to their homes to improved or provide mobility and entrance.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

A comprehensive referral network exists within the City among service providers. Most clients of funded homeless shelters are referred from other agencies, including churches, school administrators, food pantries, hospitals and health care agencies, city departments and other government offices, and other non-profit agencies. Agencies conduct additional outreach through public events.

The City, in partnership with the NW Indiana CoC, will participate in the annual homeless count to reach out to homeless persons that are outside of the shelter system. The information gathered through the homeless count will help the City better assess methods to bring those outside of the shelter system into the continuum of services.

In the 2019 program year, the City will not use ESG funds for Street Outreach services. Some outreach efforts may be undertaken using CDBG planning funds. The City will work with its subrecipients and other homeless service providers to reach vulnerable individuals and families who are homeless. Funded agencies will use a coordinated entry system. The Coordinated Entry System utilizes a common assessment tool to identify and triage clients and determine priority for housing and other services. The assessment system is a client-centered process that streamlines access to the most appropriate housing interventions for individual or families experiencing homelessness.

Addressing the emergency shelter and transitional housing needs of homeless persons

In the upcoming plan year, the City will continue to financially assist the current facilities and support services at Haven House and Claude Street Shelter. The City will also examine the redevelopment of City owned property into additional shelter space or long term rental units that can help transition families

out of the shelter system.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

In the upcoming plan year, the City will continue the Rapid Re-Housing Program which will move families and individuals out of the shelter system and into permanent rental housing. As part of the 2012 substantial amendment, the City also instituted new policies for its funded shelters with the purpose of diverting homeless households into the shelter system in the first place (see discussion below) and for making sure that homeless households in the shelter system are able to access supportive services to gain job and life skills necessary to obtain independent living.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

The City is part of the Balance of State Continuum. The BoS has set the following strategic goals to ending homelessness as of July 2018:

- 1) End Chronic Homelessness-a. Fully implement a coordinated entry system, b. End veteran's homelessness, c. Increase outreach efforts.
- 2) Improve Structure to be Effective in Engaging All Regions-a. Improve communication with members and partners, b. Redefine rural homelessness and ensure representation from rural areas.
- 3) Reduce Point In Time Count annually over the next five years-a. Increase funding for PIT, b. Improve marketing to increase PIT awareness and support, c. Consider alternate data methodologies.
- 4) Score in the upper quartile of NOFA applications-a. Strengthen internal competition, b. Engage additional help to support application, c. Improve monitoring and follow-up.

The Longitudinal System Analysis (LSA), along with information for the cohort served during the report period, includes additional data about households and populations who exited the system in three discrete periods – the cohort that exited two years prior to the report period, the cohort that exited one

year prior to the report period, and the cohort that exited in the first six months of the report period. The LSA provides information about patterns of system use prior to exit, destination types, and, for those who were served again later by continuum projects, lengths of time between exit and re-engagement or returns to homelessness.

The following is a summary of the efforts made at the state level for the entire NWI CoC. The Department of Health, Department of Corrections, Division of Child Services and the Division on Mental Health and Addiction are all represented on the IN Planning Council on the Homeless. Foster Care, Health Care, Mental Health and Corrections.

Foster care

The Chafee Plan is the basis for Indiana's protocol for implementing the Foster Care Independence Act of 1999. Components of the Indiana Plan address Independent Living Services for youth. The Division of Child Services conducts a comprehensive independent living assessment to identify areas of strength and challenges for youth age 14 to 18. Services provided include financial, housing, mentoring, counseling, employment, education, and other appropriate support to ensure youth live as healthy, productive and self-sufficient adults. The Planning Council and IHCD work closely with foster care to monitor data and trends on discharges and work with cases as necessary. IHCD and other local PHAs are applying for 200 FUP vouchers to assist high risk youth leaving Foster Care.

Health Care, Mental Health and Corrections are listed under discussion.

Discussion

DIVERSION POLICY

At the time of admission, the SERVICE PROVIDER must evaluate the client's opportunities to divert to other viable housing situations, including (1) the potential resolution of any issues with the current housing situation through case management, mediation, or financial assistance, and (2) the evaluation of other viable housing options where the client could potentially safely stay. All diversions and referrals must be documented and submitted to the City on a periodic basis.

If the SERVICE PROVIDER determines the client is able to sustain permanent housing, the client shall be referred to the rapid re-housing program.

If the SERVICE PROVIDER denies service for any reason, the SERVICE PROVIDER must attempt to divert the client to other viable housing options or refer clients to more appropriate service providers. Clients should be referred to the other shelters based on the following service priorities:

- 1) State Street Shelter: Individuals
- 2) Claude Street Shelter: Families with Children
- 3) Haven House: Victims of Domestic Violence

4) Shelters outside of Hammond as needed

SUMMARY CONTINUES

Health care

The IN Department of Health (IDH) has a formal discharge plan developing a set of recommendations for an integrated, statewide discharge policy. IDH is on the Planning Council. The Bureau of Quality Improvement Services is responsible for ensuring that individuals transition from State operated facilities, large private ICF, MR settings and nursing homes into a community smoothly. The process includes a minimum of one pre-transition visit and two post-transition visits. Individuals are also surveyed 6 months after transition regarding residential and support services. The CoC is currently working locally to develop discharge policies for health care systems. The Planning Council is including the IN Primary Health Care Association in our process to link PSH projects with primary health care centers and those discharged from emergency rooms.

Mental health

The IN Department of Mental Health and Addiction (DMHA) has a formal protocol that it currently implements. In addition, the Planning Council developed and approved a set of recommendations for an integrated, statewide discharge policy in 2007. DMHA requires that the admitting mental health center remain involved in the treatment and discharge planning of individuals placed in State operated facilities. Facility staff, in conjunction with the consumer, develop the plan to ensure that the individual is not released into homelessness. The formal protocol for individuals being discharged from the State Institutions of Care is under statute IC 12-21-2-3 and has been implemented since 2004.

Corrections

The IN Department of Corrections (IDOC) has a formal discharge policy that it currently implements as described below. IDOC is represented on the Planning Council. CoCs work closely with IDOC reps to develop protocols so that individuals being released from correctional facilities are not discharged into homelessness. IDOC requires case managers to develop individualized Re-Entry Accountability Plans that outline and coordinate the delivery of services necessary to ensure successful transition from incarceration to a community. Services include but are not limited to: enrollment in Medicaid, Food Stamps, TANF, and SSI; issuance of birth certificates and BMV identification; participation in workforce development programs; limited rental assistance; and referral to other community services.

AP-75 Barriers to affordable housing – 91.220(j)

Introduction:

Any public policy, including taxes, land use controls, zoning ordinances, building codes, fees and charges, and growth limits, that adversely affect the cost of housing or the incentives to develop affordable housing are considered barriers to affordable housing. At this time, the City has not identified any local policies that would constitute a regulatory barrier to affordable housing.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

The City has instituted several programs to lower the cost of developing and maintaining affordable housing, including:

- Homebound Down payment Program
- HOME Program Developer subsidies
- Rehabilitation Programs

Discussion:

AP-85 Other Actions – 91.220(k)

Introduction:

The City must describe the other actions it plans to take during the program year to address obstacles to meeting underserved needs, foster and maintain affordable housing, evaluate and reduce lead-based paint hazards, reduce the number of poverty-level families, develop institutional structure, and enhance coordination between public and private housing and social service agencies.

Actions planned to address obstacles to meeting underserved needs

Given the limited amount of resources, the City will not be able to address fully address homeless individuals who require long-term support with chronic problems. Given the policies and procedures proposed by the City in order to make the most effective use of program dollars, the City will not be able to use funds to assist homeless households who cannot find or maintain employment. In order to help these households, the City will refer these clients to other service providers that serve the region, including members of the NW Indiana CoC.

Actions planned to foster and maintain affordable housing

A large portion of the City's funds are dedicated to improving the condition of owner-occupied housing within its neighborhoods. The City estimates that it will provide rehabilitation assistance to 39 housing units. The City will also help first time homebuyers take advantage of housing prices to buy their first home. In the program year, the City expects to assist 40 low and moderate income households realize the dream of homeownership.

Actions planned to reduce lead-based paint hazards

All of the City's housing programs funded with HOME and CDBG comply with the lead paint requirements of 24 CFR Part 35. Most of the CDBG-funded housing activities require lead safe work practices. The HOME-funded rehabilitation, based on the amount of rehabilitation required to bring the unit up to code, will require abatement.

Actions planned to reduce the number of poverty-level families

The City's efforts to alleviate poverty include several activities which provide a means for self-sufficiency as well as creation of a safety net for the most at risk families. The larger goals for the City will be to alleviate poverty at all levels. In this effort the City will support:

- Fund activities that promote self-reliance by encouraging education and training.
- Establish opportunities for new development, redevelopment and job creation.
- Support provision of services (i.e. daycare) which promote training, education and encourage

employment.

- Ensure affirmative participation and hiring of the residents in development and construction activities.
- Reduce housing cost burden by providing assistance to low income homeowners.
- Expand availability of the affordable housing.
- Provide direct assistance to individuals at risk and with severe needs.

Actions planned to develop institutional structure

At this point in time, the City has only one certified Community Housing Development Organization (CHDO). The City received applications to become certified as CHDOs from two additional organizations, Habitat for Humanity and New Beginning Homeless Foundation. Unfortunately, the City was unable to certify either organization for the new program year. Habitat's application needed some additional information and New Beginning was not able to demonstrate capacity for carrying out HOME-funded projects. The City will collect the additional information from Habitat to complete their application. The City will provide technical assistance to both of these organizations to improve their capacity to carry out federally funded projects.

Actions planned to enhance coordination between public and private housing and social service agencies

The City of Hammond continues to interact with public and non-profit institutions that provide housing and supportive services to low income residents. Although the agencies are independent of one another, they work together to ensure that their programs and services are coordinated and that residents are served. The City links and provides the ability of networking with housing and service providers is through the following organizations:

- United Neighborhood Inc. (UNI)
- Continuum of Care Network
- And several other social and community groups.

The City provides strong leadership and planning to coordinate activities and functions and facilitate communication between City departments and their staffs. Through public meetings and hearings on projects and applications for funding, the City of Hammond will continue to provide a forum where

private and public entities can discuss community development, housing, and other issues.

Monitoring

The Department's monitoring ranges from screening applicants for income and activity eligibility, accounting procedures, to on-site inspection of properties under rehabilitation and evaluation for program income and recapturing of excess return, if any, on any funded activity. The City requires performance reports from all of its funded agencies. The City reviews these reports on a regular basis and provides technical assistance where needed to ensure compliance. The City's monitoring activities consist of the following:

- Evaluation of funding requests to ensure compliance with applicable Federal regulations and to assure applicants clearly describes the proposed activity and delineates the cost.
- Preparation of grant agreements which clearly outlines scope of activities to be carried out, time schedule for completion of the activities, reporting requirements, and the rules, regulations, and procedures to be followed by the grantee.
- Technical counseling for grantees prior to implementation if required. In such sessions the City will explain all applicable rules, regulations, and procedures and performance standard requirements.
- Establishment of internal project management systems for tracking the progress of all funded activities.
- Establishment of scheduled reporting procedures, typically monthly, including procedures for reporting on activities, which have long-term compliance requirements.
- Regular site visits and inspections for all construction and rehabilitation projects assisted by HUD funds to assure compliance.
- Regular periodic desk review of all sub-grantees' activities, including site visits.
- Formal on-site monitoring of all funded projects at least annually, including written reports to grantees with written responses required as appropriate.
- Withholding of payment to grantees found to be in noncompliance with rules, regulations, or procedures as set forth by HUD, the City, or other agencies.
- Review of activities for program income or compliance with recapture and resale policies of the City.
- Preparation of annual reports describing performance and progress of all activities for each

program year.

Discussion:

Program Specific Requirements

AP-90 Program Specific Requirements – 91.220(l)(1,2,4)

Introduction:

Community Development Block Grant Program (CDBG)

Reference 24 CFR 91.220(l)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	10,000
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	10,000

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	100.00%

HOME Investment Partnership Program (HOME)

Reference 24 CFR 91.220(l)(2)

1. A description of other forms of investment being used beyond those identified in Section 92.205 is

as follows:

The City will not employ other forms of investment beyond those identified in Section 92.205.

2. A description of the guidelines that will be used for resale or recapture of HOME funds when used for homebuyer activities as required in 92.254, is as follows:

For all HOME-funded homebuyer projects, the City of Hammond will impose either resale or recapture requirements on the housing unit to ensure a long term affordability period. In all cases where it is allowable under the HOME regulations, the City will utilize recapture provisions. This includes situations where the home is sold at a price less than fair market value, when HOME funds are used to pay for down payment and/or closing costs, and when HOME funds provide secondary financing. The resale or recapture provisions are triggered by any transfer of title, either voluntary or involuntary, during the established HOME period of affordability. The City's resale/recapture policy is included in this plan as an attachment.

3. A description of the guidelines for resale or recapture that ensures the affordability of units acquired with HOME funds? See 24 CFR 92.254(a)(4) are as follows:

The City does not refinance existing debt for multifamily housing projects.

4. Plans for using HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds along with a description of the refinancing guidelines required that will be used under 24 CFR 92.206(b), are as follows:

For the HOME-funded Homeowner Rehabilitation, eligible applicants include all income-qualified homeowners. The City does not plan on limiting or providing any type of preferences for a specific segment of the population. Additional information can be obtained from the Community Development Department at Hammond City Hall.

For the HOME-funded Homebound Program, eligible applicants include all income-qualified first time homebuyers. The City does not plan on limiting or providing any type of preferences for a specific segment of the population. Additional information can be obtained from the Community Development Department at Hammond City Hall.

For the HOME-funded Tenant-Based Rental Assistance Program, eligible applicants include all income-qualified renters. The City has adopted preferences that are outlined in its TBRA Policies and Procedures. Preferences include persons at risk of homelessness and those who are currently homeless. Additional information can be obtained from the Community Development Department

at Hammond City Hall.

For homes developed by the City's CHDO, United Neighborhoods, Inc., eligible applicants include income-qualified homebuyers who can also qualify for private financing from a lender. The City does not provide any limitations or direction to UNI in the marketing of their homes. Additional information can be obtained from Mr. Dennis Radowski, Executive Director of UNI.

**Emergency Solutions Grant (ESG)
Reference 91.220(I)(4)**

1. Include written standards for providing ESG assistance (may include as attachment)

Please refer to the City's written standards for its HESG program, which is included as an attachment to this plan.

2. If the Continuum of Care has established centralized or coordinated assessment system that meets HUD requirements, describe that centralized or coordinated assessment system.

Coordinated entry helps prioritize assistance based on vulnerability and severity of service needs. This process ensures that people who need assistance the most can receive it in a timely manner. All members of the CoC located in Lake County, including Hammond, are required to use coordinated entry. The Balance of State CoC has provided training and service providers within Lake are fully operational.

The system includes the following elements: (1) process for determining eligibility; (2) process for determining priority and assistance amounts for rapid rehousing; (3) process for determining priority for permanent supportive housing; and (4) referral services. The processes and assessments are standardized and are used by all providers with the aim of removing barriers of entry to the system for any population.

3. Identify the process for making sub-awards and describe how the ESG allocation available to private nonprofit organizations (including community and faith-based organizations).

At this time, the City has chosen to identify one lead agency to administer the Rapid Rehousing Program. Based on the City's experience with the HPRP program, the City feels that this is the best way to maintain oversight and effectiveness of the program funds. The City wants to ensure the Rapid Re-Housing program works well and is effective before funding it at a higher level. In an effort to keep funding levels consistent for partner agencies, the City opted to maintain the levels of funding for shelter operations.

4. If the jurisdiction is unable to meet the homeless participation requirement in 24 CFR

576.405(a), the jurisdiction must specify its plan for reaching out to and consulting with homeless or formerly homeless individuals in considering policies and funding decisions regarding facilities and services funded under ESG.

The ESG regulations stipulate that a grantee must provide for the participation of homeless or formerly homeless individuals on the board of directors or other equivalent policy-making entity or develop and implement a plan to consult with homeless or formerly homeless individuals in considering and making policies and decisions regarding any facilities, services, or other assistance that receive funding under Emergency Solutions Grant (ESG).

The City does not have a policy-making entity for ESG other than the Redevelopment Commission and the City Council, both of which have other duties and responsibilities that do not involve homelessness. Therefore, the City had opted to develop and implement the following plan to consult with homeless or formerly homeless individuals in policy and decision-making regarding Emergency Solutions Grant (ESG).

Each agency with ESG funding will hold meetings for its beneficiaries to discuss the performance of the program and potential shifts in policies and procedures to improve the performance of the program. As the City prepares its annual action plan and annual performance report, the City will hold meetings with the residents of the shelters within Hammond to review the performance of the program to date and to receive comments on how to improve the program.

In preparation of this plan, the City held several meetings with homeless shelters to gather input from homeless and formerly homeless individuals. According to these individuals, the most pressing needs were for job training and transportation. For example, many job opportunities are in neighboring communities that are inaccessible without private transportation. Even transportation for job interviews is a challenge for many. The City accepted this input and will use this information in future planning and funding decisions.

5. Describe performance standards for evaluating ESG.

The following performance standards will be included in both the RFP issued for ESG services and the ensuing ESG agreements:

Attachments

Grantee Unique Appendices

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CITY OF HAMMOND INDIANA ESG Standards for Assistance

Standards for Provision of ESG Shelter Operations and Services

The City of Hammond has adopted the following standards for the operation of ESG-funded shelters and service providers. As these standards are new and have not yet been used by the City, it is expected that they may change in the coming years to reflect lessons learned and the experience of the service providers. Service providers must adhere to the following standards as a condition of receiving ESG funding. These standards must be included in the agency's own written policies and procedures.

Standard policies and procedures for evaluating individuals' and families' eligibility for assistance under Emergency Solutions Grant (ESG):

- Before providing assistance to a client with ESG funds, the SERVICE PROVIDER must conduct an intake process to determine client meets HJD's definition of homelessness. The SERVICE PROVIDER will use the Participation Eligibility Worksheet (see attached) or comparable form. In general, an individual or family is considered homeless if:
 - It lacks a fixed, regular, and adequate nighttime residence, or
 - It will imminently lose their primary nighttime residence within 14 days, no subsequent residence has been identified, and lacks the resources or support networks (e.g. family, friends, or other social networks) needed to obtain other permanent housing, or
 - It is fleeing, or is attempting to flee, domestic violence, dating violence, sexual assault, or stalking, or
 - Meets the other definitions of homelessness at 24 CFR 576.2.
- The SERVICE PROVIDER shall not discriminate based on the following classes protected under the Fair Housing Act: race, color, national origin, religion, familial status, and disability.
- The SERVICE PROVIDER shall not express a preference based on religious belief.
- The SERVICE PROVIDER must provide a preference for clients whose last known address was within the City of Hammond.
- The SERVICE PROVIDER shall deny service to any client in the following circumstances:
 - The client is under the influence of drugs or alcohol,
 - The client is behaving in a way that is a danger to their self or others.

CITY OF HAMMOND INDIANA ESG Standards for Assistance

Standards for targeting and providing essential services related to street outreach:

A comprehensive referral network exists within the City among service providers. Most clients of funded homeless shelters are referred from other agencies, including churches, school administrators, food pantries, hospitals and health care agencies, city departments and other government offices, and other non-profit agencies. Agencies conduct additional outreach through public events and their websites.

- At this time, ESG funds shall not be used for street outreach.
- The SERVICE PROVIDER must coordinate with other agencies and participate in City-sponsored coordination events.

Policies and procedures for admission, diversion, referral, and discharge by emergency shelters assisted under ESG, including standards regarding length of stay, if any, and safeguards to meet the safety and shelter needs of special populations, e.g., victims of domestic violence, dating violence, sexual assault, and stalking; and individuals and families who have the highest barriers to housing and are likely to be homeless the longest:

ADMISSIONS

- At the time of admission, the SERVICE PROVIDER must determine eligibility using the standard outlined above.
- At the time of admission, the SERVICE PROVIDER must determine if the client was a referral, and if so, the source of the referral.
- The SERVICE PROVIDER may express a priority for a specific clientele (i.e. domestic violence victims, veterans, families with children). If so, the preference or priority must be clearly described in a written policy.
- The SERVICE PROVIDER must provide service on a first-come, first-serve basis, given its adopted priorities, including clients on a waiting list.
- The SERVICE PROVIDER may deny service to specific clientele if the provision of service would create conflict with other clientele. If so, the reasons for denial of service must be clearly described in a written policy.
- The SERVICE PROVIDER must provide the client information regarding the client's rights, responsibilities, and reasons for discharge, with accommodation for literacy and language barriers. The information will also describe the shelter's grievance and appeals processes.
- The SERVICE PROVIDER may provide shelter to a client for up to 90 days. The SERVICE PROVIDER may grant an extension for extenuating circumstances. The reason for the extension shall be documented in the client's file.

DIVERSION AND REFERRAL

- At the time of admission, the SERVICE PROVIDER must evaluate the client's opportunities to divert to other viable housing situations, including (1) the potential resolution of any issues with the current housing situation through case management, mediation, or financial assistance; and (2) the evaluation of other viable housing options where the client could potentially safely stay.

CITY OF HAMMOND INDIANA ESG Standards for Assistance

- If the SERVICE PROVIDER determines the client is able to sustain permanent housing, the client shall be referred to the rapid re-housing program.
- If the SERVICE PROVIDER denies service for any reason, the SERVICE PROVIDER must attempt to divert the client to other viable housing options or refer clients to more appropriate service providers. Clients should be referred to the other shelters based on the following service priorities:
 - ▷ State Street Shelter: Individuals
 - ▷ Claude Street Shelter: Families with Children
 - ▷ CAPES House: Families with Children
 - ▷ Haven House: Victims of Domestic Violence
- All diversions and referrals must be documented and submitted to the City on a periodic basis.

DISCHARGE

- At the time of discharge, the SERVICE PROVIDER must try to determine the client's next housing situation. The procedure must also include steps to ensure the client is moving to a stable housing situation.
- The SERVICE PROVIDER must discharge a client if the client poses an immediate danger to self, other residents, staff and volunteers and/or shelter property.

SAFEGUARDS FOR SPECIAL POPULATIONS

Any SERVICE PROVIDER that provides shelter to victims of domestic violence or similar special populations must adopt the following policies:

- Abusive parties are prohibited from visiting the shelter.
- All collect calls will be accepted in order to promote safety of the caller.

GRIEVANCE

- The SERVICE PROVIDER must follow a grievance procedure. At a minimum, the grievance procedure will require that (1) every client receives a copy of the grievance form upon entry into the program; (2) any person against whom a complaint is made shall not address the grievance; and (3) clients are given a written response to their grievance within a reasonable time frame.

Policies and procedures for assessing, prioritizing, and reassessing individuals' and families' needs for essential services related to emergency shelter:

- The SERVICE PROVIDER must assess and prioritize a client's need in the following areas as part of the admissions process: child care, education services, employment services, outpatient health services, legal services, life skills training, mental health services, substance abuse treatment, and transportation.

CITY OF HAMMOND INDIANA ESG Standards for Assistance

- The SERVICE PROVIDER must re-assess and track progress of the client's needs for essential services no less often than monthly through case management.

Policies and procedures for coordination among emergency shelter providers, essential services providers, homelessness prevention, and rapid rehousing assistance providers; other homeless assistance providers; and mainstream service and housing providers:

- The SERVICE PROVIDER must participate in City-sponsored meetings and workshops to improve coordination among ESG-funded agencies and other agencies that provide services to homeless populations.
- At each meeting, the SERVICE PROVIDER must provide the following information to the City:
 - o Number of existing clients and any vacancies
 - o Number of referrals to the SERVICE PROVIDER, by source of referral
 - o Number of referrals given by the SERVICE PROVIDER, by referred agency
 - o Number of diversions
 - o Number of discharges, by housing outcome

CITY OF HAMMOND INDIANA ESG Standards for Assistance

Standards for Provision of Homeless Prevention Assistance

Written standards for providing the proposed assistance.

- All clients must complete an application at Greater Hammond Community Services to participate in the program.
- All clients must meet HUD's definition of "at risk of homelessness".
- All clients must have incomes at or below thirty percent of area median income based on family size at the time of in-take and after every six months of assistance.
- Clients are permitted to locate housing of their own choice, given that:
 - the housing is located within Hammond,
 - the lease is legally binding and has an initial term of at least one year,
 - the housing is reasonably priced, and
 - the housing meets the housing standards of the ESG program.
- Clients must participate in case management services at least on a monthly basis. The purpose of case management services is threefold:
 - Help the client receive appropriate supportive services,
 - Help the client obtain other federal, state, and local assistance, and
 - Help the client develop a plan to retain permanent housing once the assistance expires.

Policies and procedures for evaluating individuals' and families' eligibility for assistance under ESG.

The following requirements must be satisfied to be eligible for ESG-funded Rapid Re-Housing assistance:

- At Risk of Homelessness, as determined by participating agency using a Participation Eligibility Worksheet (see attached), AND
- Resident of the City of Hammond for one year, AND
- Annual Household Income below 30% of the Area Median Income, based on family size, as determined by program administrator (GHCS) using the Income Verification form provided by the City (see attached). The calculation of income will be based on the IRS Form 1040 methodology. Income will be re-verified every six months.

Households who have previously received rapid re-housing or homeless prevention assistance are not eligible to receive additional assistance.

Policies and procedures for coordination among emergency shelter providers, essential service providers, homelessness prevention and rapid re-housing assistance providers, other homeless assistance providers, and mainstream service and housing providers.

- The Homeless Prevention Program will be administered by Greater Hammond Community Services.
- As described below in the Homeless Participation section, each participating agency will hold monthly meetings with its residents to review performance and develop suggestions for improving performance.
- The City will review performance of the program with all participating members of the CoC at least on a semi-annual basis.

CITY OF HAMMOND INDIANA ESG Standards for Assistance

Policies and procedures for determining and prioritizing which eligible families and individuals will receive homelessness prevention assistance and which eligible families and individuals will receive rapid re-housing assistance.

- Homeless prevention applicants will receive assistance on a first come first served basis.

Standards for determining the share of rent and utilities costs that each program participant must pay, if any, while receiving homelessness prevention or rapid re-housing assistance.

- Clients will be required to pay a minimum of 30% of their income toward housing costs. Amounts of assistance will be based on the total necessary to help the client regain stability in permanent housing.
- Income will be re-evaluated every six months and at major changes in income identified through case management, such as employment/loss of job.

Standards for determining how long a particular program participant will be provided with rental assistance and whether and how the amount of that assistance will be adjusted over time.

- The maximum length of assistance is six months. Clients can receive six months' worth of rental assistance and utility assistance, plus security deposit. The City and GHCS will work with other funding sources and agencies, such as public housing, to secure additional assistance where necessary.
- The amount of rental assistance will fluctuate monthly based on the client's monthly income. The amount of rental assistance will equal the amount of the contract rent less 30% of the client's income. Amounts of assistance will be based on the total necessary to help the client regain stability in permanent housing.

Standards for determining the type, amount, and duration of housing stabilization and/or relocation services to provide a program participant, including the limits, if any, on the homelessness prevention or rapid re-housing assistance that each program participant may receive, such as the maximum amount of assistance, maximum number of months the program participants receives assistance; or the maximum number of times the program participants may receive assistance.

- The maximum length of assistance is six months. Clients can receive six months' worth of rental assistance and utility assistance, plus security deposit.
- If ESG funds are used to pay utilities in arrears, these funds are counted toward the maximum six months' of utility assistance.
- The maximum amount of ESG funds a client may receive is \$5,000.
- Households who have previously received financial assistance or tenant-based rental assistance are not eligible to receive additional tenant-based rental assistance. There is no limit on the amount of housing stability case management that a client can receive.

Standards for Provision of Rapid Re-Housing Assistance

Written standards for providing the proposed assistance.

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CITY OF HAMMOND INDIANA ESG Standards for Assistance

- All clients must complete an application at Greater Hammond Community Services to participate in the program.
- For rapid rehousing, all clients must be qualified as homeless
- Clients are permitted to locate housing of their own choice, given that:
 - the housing is located within Hammond,
 - the lease is legally binding and has an initial term of at least one year,
 - the housing is reasonably priced, and
 - the housing meets the housing standards of the ESG program.
- Clients must participate in case management services at least on a monthly basis. The purpose of case management services is threefold:
 - Help the client receive appropriate supportive services,
 - Help the client obtain other federal, state, and local assistance, and
 - Help the client develop a plan to retain permanent housing once the assistance expires.

Policies and procedures for evaluating individuals' and families' eligibility for assistance under ESG.

The following requirements must be satisfied to be eligible for ESG-funded Rapid Re-Housing assistance:

- Homeless, as determined by participating agency using a Participation Eligibility Worksheet (see attached), AND
- Resident of the City of Hammond for one year

Households who have previously received rapid re-housing or homeless prevention assistance are not eligible to receive additional assistance.

Policies and procedures for coordination among emergency shelter providers, essential service providers, homelessness prevention and rapid re-housing assistance providers, other homeless assistance providers, and mainstream service and housing providers.

- The Rapid Re-Housing Program will be administered by Greater Hammond Community Services.
- All homeless shelters located in Hammond will refer their clients to GHCS for participation in the Rapid Re-Housing program.
- As described below in the Homeless Participation section, each participating agency will hold monthly meetings with its residents to review performance and develop suggestions for improving performance.
- The City will review performance of the program with all participating members of the CoC at least on a semi-annual basis.

Policies and procedures for determining and prioritizing which eligible families and individuals will receive homelessness prevention assistance and which eligible families and individuals will receive rapid re-housing assistance.

- The City does not intend to fund homeless prevention with ESG funds.
- For Rapid Re-Housing, the following clients will receive priority:
 - Residents at one of the homeless shelters located within the City (CAPES, Claude Street, Haven House, Stato Street)

CITY OF HAMMOND INDIANA ESG Standards for Assistance

- Residents who demonstrate the ability to sustain permanent housing past the six months of assistance.

Standards for determining the share of rent and utilities costs that each program participant must pay, if any, while receiving homelessness prevention or rapid re-housing assistance.

- Clients will be required to pay 30% of their income toward housing costs.
- Income will be re-evaluated every six months and at major changes in income identified through case management, such as employment/loss of job.

Standards for determining how long a particular program participant will be provided with rental assistance and whether and how the amount of that assistance will be adjusted over time.

- The maximum length of assistance is six months. Clients can receive six months' worth of rental assistance and utility assistance, plus security deposit. The City and GHCS will work with other funding sources and agencies, such as public housing, to secure additional assistance where necessary.
- The amount of rental assistance will fluctuate monthly based on the client's monthly income. The amount of rental assistance will equal the amount of the contract rent less 30% of the client's income.

Standards for determining the type, amount, and duration of housing stabilization and/or relocation services to provide a program participant, including the limits, if any, on the homelessness prevention or rapid re-housing assistance that each program participant may receive, such as the maximum amount of assistance, maximum number of months the program participants receives assistance; or the maximum number of times the program participants may receive assistance.

- The maximum length of assistance is six months. Clients can receive six months' worth of rental assistance and utility assistance, plus security deposit.
- If ESG funds are used to pay utilities in arrears, these funds are counted toward the maximum six months' of utility assistance.
- The maximum amount of ESG funds a client may receive is \$5,000.
- Households who have previously received financial assistance or tenant-based rental assistance are not eligible to receive additional tenant-based rental assistance. There is no limit on the amount of housing stability case management that a client can receive.

CITY OF HAMMOND INDIANA ESG Standards for Assistance

Homeless Participation Requirement

For those recipients who cannot meet the participation requirement in § 576.405(a), the substantial amendment must include a plan that meets the requirements under § 576.405(b).

The ESG regulations stipulate that a grantee must provide for the participation of homeless or formerly homeless individuals on the board of directors or other equivalent policy-making entity or develop and implement a plan to consult with homeless or formerly homeless individuals in considering and making policies and decisions regarding any facilities, services, or other assistance that receive funding under Emergency Solutions Grant (ESG).

The City does not have a policy-making entity for ESG other than the Redevelopment Commission and the City Council, both of which have other duties and responsibilities that do not involve homelessness. Therefore, the City had opted to develop and implement the following plan to consult with homeless or formerly homeless individuals in policy and decision-making regarding Emergency Solutions Grant (ESG).

- At the end of each month, each agency with ESG funding will hold a meeting for its beneficiaries to discuss the performance of the program and potential shifts in policies and procedures to improve the performance of the program. The results of each meeting will be conveyed to the City for review.
- As the City prepares its annual action plan and annual performance report, the City will hold meetings with the residents of the shelters within Hammond to review the performance of the program to date and to receive comments on how to improve the program. The City will also outreach to formerly homeless individuals who were able to maintain permanent housing as a result of the program.

CITY OF HAMMOND INDIANA ESG Standards for Assistance

Performance Standards

The recipient must describe the performance standards for evaluating ESG activities, which must be developed in consultation with the Continuum(s) of Care.

All ESG-funded beneficiaries will be tracked in the HMIS system by Greater Hammond Community Services. The HMIS system can provide detailed reports in terms of the level of assistance received by each beneficiary.

The City estimates that 90% of assisted clients will move from the shelter to permanent housing and that 75% of assisted clients will be able to retain permanent housing after the end of assistance. In addition, the program will use the following performance measures to determine the success of the program.

Performance Standard	Benchmark / Goal
Reduction in the number of people living on the streets or emergency shelters	18 (system wide goal)
Employment/Income growth	50% (average per assisted household)
Reduction in length of homelessness	6 months (average per assisted household)
Reduction in participant's housing barriers or housing stability risks	75% success rate in ability to retain permanent housing after end of assistance.

CITY OF HAMMOND INDIANA ESG Standards for Assistance

Discharge Coordination Policy

As a condition of receiving ESG funds, the City certifies that it will establish and implement, to the maximum extent practicable and where appropriate, policies and protocols for the discharge of persons from publicly funded institutions or systems of care (such as health-care facilities, mental health facilities, foster care or other youth facilities, or correction programs and institutions) in order to prevent this discharge from immediately resulting in homelessness for these persons. This includes but is not limited to ex-offenders, those released from health care providers, and individuals leaving foster care.

The City is part of the Balance of State Continuum. The following is a summary of the efforts made at the state level for the entire CoC. The Department of Health, the Department of Corrections, the Division of Child Services and the Division on Mental Health and Addiction are all represented on the Indiana Planning Council on the Homeless.

Foster care

The Chafee Plan is the basis for Indiana's protocol for implementing the Foster Care Independence Act of 1999. Components of the Indiana Plan address Independent Living Services for youth. The Division of Child Services conducts a comprehensive independent living assessment to identify areas of strength and challenges for youth age 14 to 18. Services provided include financial, housing, mentoring, counseling, employment, education, and other appropriate support to ensure youth live as healthy, productive and self-sufficient adults. The Planning Council is working with IHEDA and Division of Child Services to create housing options for persons being discharged from the foster care system. A PSH project, Connected by 25, is creating 20 units serving youth aging out and youth at risk of homelessness. This project is a statewide demonstration project to develop a model for serving this population and improving discharge protocol. The Planning Council and IHEDA work closely with foster care to monitor data and trends on discharges and work with cases as necessary. IHEDA and other local PHAs are applying for 200 FUP vouchers to assist high risk youth leaving Foster Care.

Health care

The Indiana Department of Health (IDH) has a formal discharge plan developing a set of recommendations for an integrated, statewide discharge policy. IDH is on the Planning Council. Current discharge policy in place is:

The Bureau of Quality Improvement Services is responsible for ensuring that individuals transition from State operated facilities, large private ICF, MR settings and nursing homes into a community smoothly. The process includes a minimum of one pre-transition visit and two post-transition visits. Individuals are also surveyed 6 months after transition regarding residential and support services.

The CoC is currently working locally to develop discharge policies for health care systems. The Planning Council is including the Indiana Primary Health Care Association in our process to link PSH projects with primary health care centers and those discharged from emergency rooms. The long-term goal is to create a network of primary care centers who identify people at risk of homelessness and the local CoC housing network. Local trainings are for emergency room workers and social workers on IHDP to triage clients into the appropriate housing. The Council is working closely with private hospitals to reduce or eliminate those being discharged into homelessness through tools such as IHDP and hospital involvement in the local CoCs. We are also implementing frequent user projects to target those in jails, emergency rooms, and shelters.

CITY OF HAMMOND INDIANA ESG Standards for Assistance

Mental health

The Indiana Department of Mental Health and Addiction (DMHA) has a formal protocol that it currently implements as described below. In addition, the Planning Council developed and approved a set of recommendations for an integrated, statewide discharge policy in 2007. The discharge policy states:

DMHA requires that the admitting mental health center remain involved in the treatment and discharge planning of individuals placed in State operated facilities. Facility staff, in conjunction with the consumer, develop the plan to ensure that the individual is not released into homelessness.

The formal protocol for individuals being discharged from the State Institutions of Care is under statute IC 12-21-2-3 and has been implemented since 2004. IHADA, CSH & the Planning Council are working with the State Mental Health transformation workgroup to align their work with the IPSH goals. In 2009, to integrate housing with discharge protocols 80 units of PSH are under development to target individuals discharged from State Hospital. DMHA is on the Housing & Program Committee. The Planning Council will implement and provide recommendations to IHADA, DMHA and IPSH on creating housing protocols for individuals discharged from State hospitals.

Corrections

The Indiana Department of Corrections (IDOC) has a formal discharge policy that it currently implements as described below. IDOC is represented on the Planning Council. CoCs work closely with IDOC reps to develop protocols so that individuals being released from correctional facilities are not discharged into homelessness. The current protocol is:

IDOC requires case managers to develop individualized Re-Entry Accountability Plans that outline and coordinate the delivery of services necessary to ensure successful transition from incarceration to a community. Services include but are not limited to: 1) enrollment in Medicaid, Food Stamps, TANF, and SSI; 2) issuance of birth certificates and BMV identification; 3) participation in workforce development programs; 4) limited rental assistance; and 5) referral to other community services.

We recognize there are still people leaving corrections without stable housing. The Housing & Programs committee is working with the IDOC to link their data system with the IHOPC/HMIS system to link people to services and housing to end and prevent homelessness. IDOC is creating demonstration projects in 3 cities to connect people most at risk of homelessness with the local CoC to do the linkage and to provide services while in the prison. In addition, frequent users projects under development will target individuals who most frequently are released from corrections and cycle in and out of shelters.

At the local level, the City plans to increase its efforts to ensure the state level policies work within the City. This will include working with local agencies and departments to build awareness and gauge the effectiveness of existing policies. The City will ask participating agencies at the local level to discuss discharge and its effects with its current clients at monthly meetings.

Overview

For all HOME-funded homebuyer projects, the City of Hammond will impose either resale or recapture requirements on the housing unit to ensure a long term affordability period. In all cases where it is allowable under the HOME regulations, the City will utilize recapture provisions. This includes situations where the home is sold at a price less than fair market value, when HOME funds are used to pay for down payment and/or closing costs, and when HOME funds provide secondary financing. The resale or recapture provisions are triggered by any transfer of title, either voluntary or involuntary, during the established HOME period of affordability.

Recapture

In all instances where the homebuyer receives a direct subsidy of HOME funds, the City will opt to use recapture provisions enforced through a Mortgage and a Restrictive Covenant. By signing the Restrictive Covenant, the homebuyer agrees to the following:

- The homebuyer must remain in the assisted unit for the duration of the affordability period as the resident and titled owner of the property;
- The homebuyer may not rent, sell, transfer, encumber or transfer all or any part of the assisted unit without the prior written consent of the City.

Expiration of the Restrictive Covenant

The Restrictive Covenant and its conditions expire at the end of the affordability period, which occurs on the five, ten, or fifteen year anniversary of the execution of the Restrictive Covenant. The affordability period will range from five to fifteen years, based on the amount of direct subsidy received from the homebuyer.

Direct Homebuyer Subsidy	Affordability Period
Less than \$15,000	5 Years
\$15,000 - \$40,000	10 Years
More than \$40,000	15 Years

Violation of the Restrictive Covenant

Upon failure to meet the conditions of the Restrictive Covenant throughout the affordability period, the City will require immediate repayment of the loan. The amount due will be based on the lesser of (1) net proceeds and (2) a pro-rated amount of the loan based on the number of years remaining of the affordability period.

City of Hammond Recapture / Resale Provisions as of April 4, 2012

Net proceeds are defined as the sales price less superior loan repayments and owner share of closing costs. If there are no net proceeds from the sale (i.e. foreclosure or short sale), the City will not require repayment of the loan.

The amount subject to recapture is forgiven on a pro-rated basis over the course of the affordability period:

- For a Restrictive Covenant with an affordability period of five years, the amount subject to recapture will be reduced by 20% after each full year of compliance with the Restrictive Covenant.
- For a Restrictive Covenant with an affordability period of ten years, the amount subject to recapture will be reduced by 10% after each full year of compliance with the Restrictive Covenant.
- For a Restrictive Covenant with an affordability period of fifteen years, the amount subject to recapture will be reduced by 6.67% after each full year of compliance with the Restrictive Covenant.

Resale

Per the HOME regulations, the City must use the resale provision in cases where the homebuyer does not receive a direct subsidy. The period of affordability is based on the total amount of HOME funds invested in the housing. In these instances, the City will enforce the following resale provisions through a Restrictive Covenant:

- If the assisted unit is sold during the period of affordability, the unit cannot be sold for more than the maximum resale price as determined by the process outlined below.
- If the assisted unit is sold during the period of affordability, the unit can only be sold to a buyer whose family qualifies as a low-income family and will use the property as its principal residence.
- If the resale price is unaffordable to a low-income family, the City will use additional HOME or CDBG funds to ensure the unit is affordable to a reasonable range of low-income homebuyers. For this purpose, a reasonable range of low-income homebuyers is defined as households with annual incomes between 70 and 80% of area median income, as determined by HUD.

Expiration of the Restrictive Covenant

The Restrictive Covenant will remain in effect for the duration of the affordability period. The affordability period will range from five to fifteen years, based on the total amount of HOME investment in the assisted unit.

Total HOME Investment	Affordability Period
Less than \$15,000	5 Years
\$15,000 - \$40,000	10 Years
More than \$40,000	15 Years

Determination of the Resale Price

The owner is entitled to receive a fair return on his/her investment, including down payment investments during the original purchase and all capital improvement costs. For this purpose, **Fair Return on Investment** is equal to the percentage change in the median value of housing in the City during the period of ownership.

The City will use the following process to determine to determine the maximum resale price of the home:

- STEP 1. Determine the total cost incurred by the owner for capital improvements, including but not limited to additions, HVAC upgrades, kitchen and bathroom renovations, and roof replacements. The City will only include capital improvements where the costs can be documented with invoices and receipts. The City will not include any work that required permits where the owner did not receive a permit.
- STEP 2. Multiply the amount in Step 1 by 50%. This accounts for the cost-value ratio of the capital improvements. This is the **value of capital improvements**.
- STEP 3. Determine the original investment made by the owner during the purchase of the home. Use the HUD-1 form for the project file to determine this amount. This is the **original investment**.
- STEP 4. Add the value of capital improvements and the original investment. This is the **total investment**.
- STEP 5. Determine the percentage change in median sales price for owner occupied unit in the City over the period of ownership. If the median price declined during the period of ownership, use 0.
- STEP 6. Multiply the total investment by the percentage change in median sales price. This is the **fair return**.
- STEP 7. Add the value of capital improvements (Step 2) and the fair return (Step 6) to the original purchase price. This amount will be used as the maximum resale price.

Example:

1. Cost of Capital Improvements	\$5,000.00
2. Value of Capital Improvements (Step 1 x 50%)	\$2,500.00
3. Original Investment	\$3,500.00
4. Total Investment (\$2,500 + \$3,500)	\$6,000.00
5. % change in median home values	14.00%
6. Fair Return (\$3,500 x 14%)	\$840.00

7. Maximum Resale Price (\$100,000 + \$2,500 + \$840) \$103,340.00

Ensuring Continued Affordability

The City will use the following process to determine additional subsidies, if any, will be provided to a low-income buyer who is properly subject to resale provisions. This process is subject to change as the City will review and revise the assumptions given changing market conditions.

If the additional subsidy is HOME-funded, the City will re-calculate the affordability period based on the original HOME investment plus the additional subsidy. If the additional subsidy is not needed or not HOME-funded, the original affordability period will remain in place.

- STEP 1. Use the current Section 8 Income limits published by HUD to determine the median family income for Hammond.
- STEP 2. Multiply by 70%. This represents 70% of the median family income for a four person household.
- STEP 3. Multiply by 30%. This is the total annual amount a four-person, low income household can pay for housing without incurring a cost burden.
- STEP 4. Divide by 12. This is the maximum monthly housing cost.
- STEP 5. Subtract an amount to be set aside to cover mortgage insurance, homeowners insurance, and taxes. This amount will be determined by the City based on current market pricing.
- STEP 6. Use the Present Value function in MS Excel to determine the maximum loan amount, assuming a thirty year term at an annual interest rate that the average low-income buyer could obtain, as determined by City staff.

$$= PV(\text{rate}/12, \text{term}, \text{payment})$$
- STEP 7. Where rate is the annual interest rate, term is 360, and payment is equal to the amount calculated in Step 4 above. Assuming an annual interest rate of 6%, a term of 360 months (30 years), and a monthly principal and interest payment of \$1,000, the formula would be

$$= PV(0.06/12, 360, 1000)$$

which results in a maximum loan amount of \$166,791.61.
- STEP 8. Subtract the maximum loan amount from the maximum resale price. This is financing gap.
- STEP 9. Subtract 3% of the maximum resale price from the financing gap. This is the maximum amount of subsidy the City will provide to a qualified low-income buyer to purchase the home subject to resale provisions. The subsidy will be provided in the form of a grant.

Appendix A: List of Consultations

Organizations are only listed once and placed under the heading according to why the City reached out to the organization. Several organizations contributed information and expertise on multiple areas of the plan.

Public and Assisted Housing

- Hammond Housing Authority
- Greater Hammond Community Services
- United Neighborhoods, Inc.
- Habitat for Humanity
- Renaissance Towers
- Silver Birch of Hammond

Housing and Social Services

- WorkOne
- Aliveness Project
- Early Learning Partnerships
- Big Brothers Big Sisters
- Books Bands and Brushes
- Hammond Legal Aid Clinic
- CR Works
- Hammond Area Career Center
- YMCA
- Towle Theater
- Northwest Community Action Corporation
- Hammond Legal Aid
- Foundation for Community Change
- Eastside Community Council

Advocacy Agencies

- We Care from the Heart
- Northwest Indiana Reinvestment Alliance
- Spanish Coalition of Housing

Homelessness

- Indiana Balance of State Continuum of Care
- Innemission
- Haven House

Systems of Care

- Hammond Police Department
- Franciscan Alliance

Business and Civic Leaders

- Lakeshore Chamber of Commerce
- Hammond Ministerial Alliance
- Greater Northwest Indiana Association of Realtors
- Northwest Indiana Bankers Community Council
- Hessville Business Association

Health and Child Welfare Agencies

- School City Hammond
- Lake County Health Department
- State of Indiana
- McAuley Clinic
- Oakstreet Health
- Community Health Net

Adjacent Units of Government and Regional Agencies

- North Township, Indiana
- Lake County, Indiana
- State of Indiana
- East Chicago, Indiana
- Munster, Indiana
- Highland, Indiana
- Gary, Indiana
- Calumet City, Illinois
- Cook County, Illinois

Appendix B: Proposed Project Summaries

1 Project Name	2019 HESG
Target Area/ Location	HAMMOND CITYWIDE
Goals Supported	Homeless Rapid Re-Housing Homeless Prevention Homeless Shelter Operations Program Administration
Needs Addressed	Homeless Needs
Funding	ESG: \$ 181,223
Description	<p>Shelter Operations and Services will pay for the operating costs at Haven House and Claude Street Shelter. Eligible operations costs include rent, equipment, insurance, utilities, food, furnishings, and supplies. Eligible service costs include case management, child care, education services, employment assistance, and other services designed to increase the client's self-sufficiency.</p> <p>Greater Hammond Community Services will administer a Rapid Re Housing Program and Homeless Prevention Program. Funds will be used to provide short- or medium-term rental assistance as necessary to prevent homelessness and help homeless households move as quickly as possible into permanent housing and achieve stability in that housing. Funds will also be used for housing relocation and stabilization services, and financial assistance for security deposits and utility payments.</p> <p>Administrative funds will be used for general management, oversight and coordination of HESG funded activities.</p>
Target Date	3/31/2020
Goal	100 sheltered, 35 Homeless Prevention, 15 Rapidly Rehoused
Planned Activities	<p>Claude Street Shelter - Provides temporary shelter and case management to families and individuals for a period of 30, 60, or 90 days. Supplying clothing, resources and resources in areas of training, economic leads, and case management of controlling issues that may have or that have become an addiction.</p> <p>Haven House - provides temporary safe housing, the essentials for everyday living and support services to female adults and their children who are victims of domestic/sexual assault and to assistance with no returning to such environment(s) through education, counseling, advocacy, referrals and skill building techniques.</p> <p>Prevention and Rapid Rehousing - funds will be used to provide short to medium term rental assistance as necessary to help prevent homelessness and homeless households move as quickly as possible into permanent housing and achieve stability in that housing. The object is to have residents move from the shelters to permanent rental housing that can and will be maintained by that family unit.</p>

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2	Project Name	Affordable Housing Development
	Target Area / Location	None. To Be Determined
	Goals Supported	Housing: Homeowner Acquisition/Rehab/Resale
	Needs Addressed	Affordable Housing Needs
	Funding	HOME Non-CHDO: \$433,964 HOME CHDO Set-aside: \$66,294
	Description	HOME funds will be used to newly develop or to acquire, rehabilitate, and resell single-family units to a qualified low to moderate income home buyer. At least \$66,294 of this funding will be provided to a Community Housing Development Organization (CHDO) and will be used to meet the 15% set-aside requirement of the HOME program. In the past, the City of Hammond has partnered with United Neighborhoods INC. The city has certified that UNI qualifies as a CHDO.
	Target Completion Date	3/31/2022
	Goal	3 owner units
	Planned Activities	New Construction or Acquisition of Substandard Housing, Rehabilitation, and Disposition.

3	Project Name	CHDO Operating Assistance
	Target Area / Location	Not applicable.
	Goals Supported	Housing: Homeowner Acquisition/Rehab/Resale Planning Administration and Capacity Building
	Needs Addressed	Affordable Housing Needs
	Funding	HOME: \$ 22,098
	Description	HOME funds will be used to support the operating costs of local non-profit affordable housing developers that have received Community Housing Development Organization (CHDO) status. Eligible costs include salaries, wages, and other employee compensation and benefits; employee education, training, and travel; rent; utilities; communication costs; taxes; insurance; equipment; materials and supplies.
	Target Date	3/31/2020
	Goal	Not applicable.
	Planned Activities	

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4	Project Name	Homebound Homebuyer Program
	Target Area / Location	Available citywide. Applications can be obtained at City Hall 5925 Calumet Avenue, Hammond, IN 46320
	Goals Supported	Housing: Homebuyer Programs
	Needs Addressed	Affordable Housing Needs
	Funding	HOML: \$330,000
	Description	HOME funds will be used to support the City's Homebound Program, which provides downpayment assistance and closing costs to low and moderate income homebuyers. Applicants must be first time homebuyer or have not owned a home in the past 12 months. Applicants may receive up to \$5,000.00 to assist with their down payment.
	Target Date	3/31/2020
	Goal	50 first time homebuyers will benefit
	Location Description	
	Planned Activities	HOME Homebuyer Assistance.

5	Project Name	Owner Occupied Emergency Housing Repair
	Target Area / Location	HAMMOND CITYWIDE
	Goals Supported	Housing: Homeowner Rehabilitation
	Needs Addressed	Affordable Housing Needs
	Funding	CDBG: \$50,000
	Description	CDBG funds will be loaned or granted to homeowners earning less than 80% of area median income to make housing repairs necessary to make emergency repairs. Loans up to \$5,000 are available for emergency repairs whenever a threat to life or safety exists. Loans of 1 to 5 years are available at 3% interest. For those whose household income is below 50% of the median, deferment is granted on an annual basis. Maximum monthly payment is \$54. The program is available on a first come first served basis. Please call the Hammond Redevelopment Department at 853-6371 for loan availability. Applicant can obtain an application at the offices of Planning & Development located at City Hall, located at 5925 Calumet Avenue, Hammond IN 46324.
	Target Completion Date	5/31/2020
	Goal	5
	Planned Activities	CDBG Single-Unit Residential Rehabilitation (24 CFR 570.202); Low Mod Housing (LMH) national objective.

6	Project Name	Disability Ramp Program
	Target Area / Location	HAMMOND CITYWIDE
	Goals Supported	Housing: Homeowner Rehabilitation
	Needs Addressed	Affordable Housing Needs
	Funding	CDBG: \$100,000
	Description	CDBG funds will be granted to disabled residents earning less than 80% of area median income to install ramps in their homes to improve accessibility. The program is available on a first come first served basis. Applicant can obtain an application at the offices of Planning & Development located at City Hall, located at 5925 Calumet Avenue, Hammond IN 46324.
	Target Completion Date	3/31/2020
	Goal	9
	Planned Activities	CDBG Single-Unit Residential Rehabilitation (24 CFR 570.202); Low Mod Housing (LMH) national objective.

7	Project Name	Owner Occupied Façade/Roof Rehabilitation
	Target Area / Location	HAMMOND CITYWIDE
	Goals Supported	Housing: Homeowner Rehabilitation
	Needs Addressed	Affordable Housing Needs
	Funding	CDBG: \$50,000
	Description	CDBG funds will be provided to homeowners earning less than 80% of area median income to make housing repairs to the exterior of their homes, including the roof. The program is available on a first come first served basis. Applicant can obtain an application at the offices of Planning & Development located at City Hall, located at 5925 Calumet Avenue, Hammond IN 46324.
	Target Completion Date	3/31/2020
	Goal	5
	Planned Activities	CDBG Single-Unit Residential Rehabilitation (24 CFR 570.202); Low Mod Housing (LMH) national objective.

8	Project Name	Child Care/After School Program
	Target Area / Location	Available citywide. Applications can be obtained at City Hall 5925 Calumet Avenue, Hammond, IN 46320
	Goals Supported	Community Development Services
	Needs Addressed	Non-housing Community Development Needs
	Funding	CDBG: \$24,000
	Description	The program will use CDBG funds to aid with pricing for before and after school care for children ages 3 months to 14 years of age. The program will only cover half of expenses for approved families for a term of one year or to the exhaustion of funds.
	Target Date	3/31/2020
	Goal	10 income-eligible households will benefit.
	Planned Activities	CDBG Public Services (24 CFR 570.201(e)) that will satisfy the Limited Clientele national objective (24 CFR 570.208(a)(2))

9	Project Name	Parents as Teachers
	Target Area / Location	Applications can be obtained from Early Learning Partnership NW Indiana, located at 6530 New Hampshire Ave. in Hammond
	Goals Supported	Community Development Services
	Needs Addressed	Non-housing Community Development Needs
	Funding	CDBG: \$35,000
	Description	The program will use CDBG funds to support families with young children in meeting early educational needs.
	Target Date	3/31/2020
	Goal	35 income-eligible households will benefit.
	Planned Activities	CDBG Public Services (24 CFR 570.201(e)) that will satisfy the Limited Clientele national objective (24 CFR 570.208(a)(2))

City of Hammond PY2019 Annual Action Plan FINAL

10	Project Name	Youth Sports Recreation – Basketball
	Target Area/ Location	Available citywide. Applications can be obtained at City Hall 5925 Calumet Avenue, Hammond, IN 46320
	Goals Supported	Community Development Services
	Needs Addressed	Non-housing Community Development Needs
	Funding	CDBG: \$20,000
	Description	The Sports program is for children of eligible families to take part in a basketball league. The program will cover the costs of participation fees, and equipment.
	Target Date	3/31/2020
	Goal	100 youth will receive assistance through this program.
	Planned Activities	CDBG Public Services (24 CFR 570.201(e)) that will satisfy the Limited Clientele national objective (24 CFR 570.208(a)(2))

11	Project Name	Youth Sports Recreation
	Target Area/ Location	Available citywide. Applications can be obtained at City Hall 5925 Calumet Avenue, Hammond, IN 46320
	Goals Supported	Community Development Services
	Needs Addressed	Non-housing Community Development Needs
	Funding	CDBG: \$90,000
	Description	The Sports program is for children of eligible families to take part in organized sporting activities. The program will cover the costs of participation fees, and equipment.
	Target Date	3/31/2020
	Goal	175 youth will receive assistance through this program.
	Planned Activities	CDBG Public Services (24 CFR 570.201(e)) that will satisfy the Limited Clientele national objective (24 CFR 570.208(a)(2))

City of Hammond PY2019 Annual Action Plan F NAI

12	Project Name	Big Brothers and Big Sisters Program
	Target Area/Location	Services will be provided at local elementary and middle schools.
	Goals Supported	Community Development Services
	Needs Addressed	Non-housing Community Development Needs
	Funding	CDBG: \$8,500
	Description	This program will provide mentoring and after school activities for at-risk youth.
	Target Date	3/31/2020
	Goal	20 youth will receive assistance through this program.
	Planned Activities	CDBG Public Services (24 CFR 570.201(e)) that will satisfy the Limited Clientele national objective (24 CFR 570.208(a)(2))

13	Project Name	Greater Hammond Food Pantry
	Target Area/ Location	824 Hoffman Street Hammond, IN 46327
	Goals Supported	Community Development Services
	Needs Addressed	Non-housing Community Development Needs
	Funding	CDBG: \$30,000
	Description	Greater Hammond Community Services operates and manages the Food Pantry for the City of Hammond. The Food Pantry provides a 3-5 day supply of food.
	Target Date	3/31/2020
	Goal	1,000 households
	Planned Activities	CDBG Public Services (24 CFR 570.201(e)) that will satisfy the Limited Clientele national objective (24 CFR 570.208(a)(2))

City of Hammond PY2019 Annual Action Plan FINAL

14	Project Name	Hammond Legal Aid
	Target Area/Location	Citywide
	Goals Supported	Community Development Services
	Needs Addressed	Non-housing Community Development Needs
	Funding	CDBG: \$25,000
	Description	The Hammond Legal Aid Clinic provides free legal representation for low to moderate residents of the City of Hammond.
	Target Date	3/31/2020
	Goal	200 persons will receive legal assistance.
	Planned Activities	CDBG Public Services (24 CFR 570.201(e)) that will satisfy the Limited Clientele national objective (24 CFR 570.208(a)(2))
15	Project Name	McAuley Clinic
	Target Area/Location	5514 Hohman Avenue, Hammond, IN 46320
	Goals Supported	Community Development Services
	Needs Addressed	Non-housing Community Development Needs
	Funding	CDBG: \$40,000
	Description	Service to low/moderate residents with medical care, health professional evaluations.
	Target Date	3/31/2020
	Goal	1,000 persons
	Planned Activities	CDBG Public Services (24 CFR 570.201(e)) that will satisfy the Limited Clientele national objective (24 CFR 570.208(a)(2))
16	Project Name	We Care From the Heart Senior Social Services
	Target Area/Location	HAMMOND CITYWIDE
	Goals Supported	Community Development Services
	Needs Addressed	Non-homeless Special Needs
	Funding	CDBG: \$24,000
	Description	We Care provides professional home health care to the senior citizen population of Hammond. Helping the resident maintain their home and day to day activities (laundry, errands, cleaning and grooming)
	Target Date	3/31/2020
	Goal	25 seniors will receive assistance.
	Planned Activities	CDBG Public Services (24 CFR 570.201(e)) that will satisfy the Limited Clientele national objective (24 CFR 570.208(a)(2))

City of Hammond PY2019 Annual Action Plan FINAL

17	Project Name	Park Improvements
	Target Area	CITYWIDE
	Goals Supported	Community Facilities
	Needs Addressed	Non-housing Community Development Needs
	Funding	CDBG: \$111,165
	Description	CDBG funds will be used to make improvements to parks and recreational amenities that primarily serve low and moderate income neighborhoods.
	Target Date	3/31/2021
	Goal	1 Community Facility
	Location Description	To be Determined
	Planned Activities	Public Facility: 24 CFR 570.201(c) Low Mod Area 570.208(a)(1)
18	Project Name	Section 108 Loan Repayment
	Target Area	CITYWIDE
	Goals Supported	Community Facilities
	Needs Addressed	Non-housing Community Development Needs
	Funding	CDBG: \$839,989
	Description	CDBG Funds will be used to repay a Section 108 Loan, securitized with CDBG funds, to acquire and construct the new indoor recreational center.
	Target Date	3/31/2020
	Goal	Not Applicable
	Location Description	Not Applicable
	Planned Activities	CDBG Section 108 Loan Planned Repayment (24 CFR 570.705); national objective not applicable.

City of Hammond FY2019 Annual Action Plan FINAL

19	Project Name	Business Assistance Program
	Target Area / Location	HAMMOND CITYWIDE
	Goals Supported	Economic Development
	Needs Addressed	Non-Housing Community Development Needs
	Funding	CDBG: \$150,000
	Description	Funds will be loaned to for-profit businesses to expand their Hammond workforce or make façade improvements to their property. In exchange for low cost financing, the businesses will hire low and moderate income persons or provide services to low and moderate income areas. Funds will also be used to provide technical assistance to businesses that serve low moderate income areas or are owned by income-qualified small business owners.
	Target Date	3/31/2020
	Goal	10 Businesses Assisted.
Planned Activities	CDBG Special Economic Development Activities (24 CFR 570.203) and will meet the Low Mod Job National Objective (24 CFR 570.208(a)(4)). OR Commercial Rehabilitation (24 CFR 570.202) meeting the Low/Mod Area National Objective.	

20	Project Name	CDBG Code Enforcement
	Target Area	CDBG Target Areas.
	Goals Supported	Economic Development / Redevelopment
	Needs Addressed	Non Housing Community Development
	Funding	CDBG: \$70,000
	Description	Salaries of code officers and legal fees related to the removal of deterioration in Low Mod Areas
	Target Date	3/31/2020
	Estimated Benefit	50 properties inspected. All of the residents living within the vicinity of the formerly blighted property will receive a benefit.
Planned Activities	Code Enforcement (24 CFR 570.202) Low Mod Area 570.208(a)(1)	

City of Hammond PY2019 Annual Action Plan FINAL

21	Project Name	CDBG Program Administration
	Target Area / Location	CITYWIDE
	Goals Supported	Planning Administration and Capacity Building
	Needs Addressed	Affordable Housing Needs Public Housing Needs Homeless Needs Non-homeless Special Needs Non-housing Community Development Needs
	Funding	CDBG: \$419,413
	Description	Funds will be used to support the general administration and oversight of all CDBG-funded projects.
	Target Date	3/31/2020
	Goal	Not applicable.
	Planned Activities	CDBG General Administration (24 CFR 570.206) and CDBG Planning (24 CFR 570.205); National Objective is not required for administrative and planning activities.

22	Project Name	HOME Program Administration
	Target Area / Location	HAMMOND CITYWIDE
	Goals Supported	Planning Administration and Capacity Building
	Needs Addressed	Affordable Housing Needs
	Funding	HOME: \$44,196
	Description	Funds will be used to support the general administration and oversight of all HOME-funded projects.
	Target Date	3/31/2020
	Goal	Not applicable.
	Planned Activities	HOME General Administration

City of Hammond PY2019 Annual Action Plan FINAL

23	Project Name	Hammers for Hearts
	Target Area / Location	Citywide
	Goals Supported	Housing: Homeowner Rehabilitation
	Needs Addressed	Affordable Housing Needs
	Funding	CDBG: \$30,000
	Description	CDBG funds will be used by Hammers for Hearts to make minor repairs to income-eligible homeowner units throughout the City at no cost to the homeowner. Please call the City's Community Development Department at 219-853-6358 to participate. Applicants can obtain an application at the offices of Community Development Department located at City Hall, located at 5925 Calumet Avenue, Hammond IN 46324.
	Target Completion Date	3/31/2020
	Goal	20
Planned Activities	CDBG Single-Unit Residential Rehabilitation (24 CFR 570.202); Low Mod Housing (LMH) national objective.	

Grantee SF-424's and Certification(s)

OMB Number: 4310-0004
Expiration Date: 12/31/2019

Application for Federal Assistance SF-424		
<p>* 1. Type of Submission:</p> <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application		
<p>* 2. Type of Application:</p> <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision		
<p>* 3. Date Received: [Redacted]</p>		
<p>4. Applicant Identifier: [Redacted]</p>		
<p>5a. Federal Entry Identifier: [Redacted]</p>		<p>5b. Federal Award Identifier: [Redacted]</p>
<p>State Use Only:</p> <p>6. Date Received by State: [Redacted]</p> <p>7. State Application Identifier: [Redacted]</p>		
<p>8. APPLICANT INFORMATION:</p>		
<p>a. Legal Name: [Redacted]</p>		
<p>b. Employer/Traverse Identification Number (EIN/TIN): [Redacted]</p>		<p>c. Organizational DLIN: [Redacted]</p>
<p>d. Address:</p> <p>* Street1: [Redacted]</p> <p>Street2: [Redacted]</p> <p>* City: [Redacted]</p> <p>County/Parish: [Redacted]</p> <p>* State: [Redacted]</p> <p>Province: [Redacted]</p> <p>* Country: [Redacted]</p> <p>* Zip/Postal Code: [Redacted]</p>		
<p>e. Organizational Unit:</p> <p>Department Name: [Redacted]</p> <p>Division Name: [Redacted]</p>		
<p>f. Name and contact information of person to be contacted on matters involving this application:</p> <p>* First Name: [Redacted]</p> <p>* Last Name: [Redacted]</p> <p>Suffix: [Redacted]</p> <p>Title: [Redacted]</p> <p>Organizational Affiliation: [Redacted]</p> <p>* Telephone Number: [Redacted] Ext. Number: [Redacted]</p> <p>* Fax Number: [Redacted]</p> <p>* Email: [Redacted]</p>		

Application for Federal Assistance SF-424

* 6. Type of Applicant 1: Select Applicant Type:

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

* Other (specify):

* 10. Name of Federal Agency:

11. Catalog of Federal Domestic Assistance Number:

CFDA Title:

* 12. Funding Opportunity Number:

* Title:


13. Competition Identification Number:

Title:

14. Area Affected by Project (Cities, Counties, States, etc.):

* 15. Descriptive Title of Applicant's Project:

Attach supporting documents as specified in agency instructions.

Application for Federal Assistance SF-424	
16. Congressional Districts Of:	
* a. Applicant	U. <input type="text"/> * b. Program/Project <input type="text"/>
Attach an additional list of Program/Project Congressional Districts if needed.	
<input type="text"/> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>	
17. Proposed Project:	
* a. Start Date:	04/01/2019 * b. End Date: 03/31/2020
18. Estimated Funding (\$):	
* a. Federal	81,223.33
* b. Applicant	<input type="text"/>
* c. State	<input type="text"/>
* d. Local	<input type="text"/>
* e. Other	<input type="text"/>
* f. Program Income	<input type="text"/>
* g. TOTAL	81,223.33
19. Is Application Subject to Review By State Under Executive Order 12372 Process?	
<input type="checkbox"/> a. This application was made available to the State under the Executive Order 12372 Process for review on <input type="text"/>	
<input type="checkbox"/> b. Program is subject to E.O. 12372 but has not been selected by the State for review.	
<input type="checkbox"/> c. Program is not covered by E.O. 12372.	
20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)	
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
If "Yes", provide explanation and attach <input type="text"/> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>	
21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 18, Section 1001)	
<input checked="" type="checkbox"/> ** I AGREE	
** The list of certifications and assurances, or an internet site where you may obtain this list is contained in the solicitation or agency specific instructions.	
Authorized Representative:	
Prefix	NT. <input type="text"/> First Name: <input type="text"/> Surname: <input type="text"/>
Middle Name:	M. <input type="text"/>
Last Name:	McCartney, <input type="text"/>
Suffix	Jr. <input type="text"/>
Title:	Mayor <input type="text"/>
Telephone Number:	215-853-5332 <input type="text"/> Fax Number: <input type="text"/>
Email:	mayor@cohamond.com <input type="text"/>
Signature of Authorized Representative:	 * Date Signed: 5/20/19

ASSURANCES - CONSTRUCTION PROGRAMS

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0042), Washington, DC 20503.


PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of the project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, where appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title, or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal interest in the title of real property in accordance with awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure nondiscrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the constructible work conforms with the approved plans and specifications and will furnish progress reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or promotes the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4726-4753) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4001 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
10. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975 as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-256), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§200 dd-3 and 200 ee-3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§801 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and, (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

11. Will comply or has already complied, with the requirements of Title II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 724-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333) regarding labor standards for federally-assisted construction subagreements.
14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11890; (d) evaluation of flood hazards in floodplains in accordance with EO 11888; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-235).
16. Will comply with the Wild and Scenic Rivers Act of 1980 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
17. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1986, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties) and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1998 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL 	TITLE Mayor, City of Hammond
APPLICANT ORGANIZATION City of Hammond	DATE SUBMITTED 7-12-19

SF-424C (Rev. 7-97) Back

Application for Federal Assistance SF-434		
* 1. Type of Submission:	* 2. Type of Application:	* If checked, select appropriate letter(s):
<input type="checkbox"/> Preapplication	<input checked="" type="checkbox"/> New	[Dropdown]
<input checked="" type="checkbox"/> Application	<input type="checkbox"/> Continuation	* Other (Specify):
<input type="checkbox"/> Changed/Corrected Application	<input type="checkbox"/> Revision	[Text]
* 3. Date Received:	4. Applicant Identifier:	
[Text]	[Text]	
5a. Federal Entity Identifier:	5b. Federal Agency Identifier:	
[Text]	[Text]	
State Use Only:		
6. Date Received by State:	7. State Application Identifier:	
[Text]	[Text]	
8. APPLICANT INFORMATION:		
* v. Legal Name: City of Hammond		
* D. Employer's taxpayer identification number (EIN):	* e. Organizational DUNS:	
23-6061359	127479621	
d. Address:		
* Street:	5520 Cultural Avenue, Suite 315	
* Street 2:	[Text]	
* City:	Hammond	
* County/Fcsh:	[Text]	
* State:	IN: Indiana	
* Province:	[Text]	
* County:	[Text]	
* Zip/Postal Code:	46329-2356	
e. Organizational Unit:		
* Department Name:	* Division Name:	
Planning and Development	Community Development	
4. Name and contact information of person to be contacted on matters involving this application:		
* Prefix:	* First Name:	* Last Name:
[Dropdown]	[Text]	[Text]
* Middle Name:	* Suffix:	
[Text]	[Dropdown]	
* Title:	Community Development Director	
* Organizational Affiliation:		
City of Hammond, Planning and Development		
* Telephone Number:	* Fax Number:	* E-mail:
719-823-4356 ext. 13	219-365-3558	[Text]

Application for Federal Assistance SF-424

* 8. Type of Applicant 1: Select Applicant Type:

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

* Other (specify):

* 10. Name of Federal Agency:

* 11. Catalog of Federal Domestic Assistance Number:

 RFDA Title:

* 12. Funding Opportunity Number:

Title:

* 13. Competition Identification Number:

 Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

* 15. Descriptive Title of Applicant's Project:

Attach supporting documents as specified in agency instructions.

Application for Federal Assistance SF-424

16. Congressional Districts:
 * a. District: * b. Program/Project:

Attach an additional list of Program/Project Congressional Districts if needed

17. Proposed Project:
 * a. Start Date: * b. End Date:

18. Estimated Funding (\$):

* a. Federal	<input type="text" value="14,550.00"/>
* b. Applicant	<input type="text"/>
* c. State	<input type="text"/>
* d. Local	<input type="text"/>
* e. Other	<input type="text"/>
* f. Program Income	<input type="text" value="74,562.00"/>
* g. TOTAL	<input type="text" value="89,112.00"/>

*** 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**
 a. This application was made available to the State under the Executive Order 12372 Process for review or
 b. Program is Subject to E.O. 12372 but has not been selected by the State for review.
 c. Program is not covered by E.O. 12372.

*** 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**
 Yes No
 If "Yes", provide explanation and attach:

21. "By signing this application, I certify (1) to the statements contained in the list of certifications" and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances" and agree to comply with any regulatory terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 28, Section 1001)
 I AGREE
 * The list of certifications and assurances or an internal file where you may retain this list, is available in the award report or agency specific instructions.

Authorized Representative:
 Prefix: * First Name:
 Middle Name:
 Last Name:
 Suffix:
 Title:
 Telephone Number: Fax Number:
 Email:
 Signature of Authorized Representative: * Date Signed:

ASSURANCES - CONSTRUCTION PROGRAMS

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0042), Washington, DC 20503.

PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of the project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, through any publicized representative, access to and the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title, or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal interest in the title of real property in accordance with awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progress reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4722-4783) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
10. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1601-1683, and 1685-1688), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1972 (42 U.S.C. §§290 dd-3 and 290 ee-3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§8601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and, (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

Standard Form 424D (Rev. 7-81)

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11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-848) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333) regarding labor standards for federally-assisted construction subagreements.
14. Will comply with flood insurance purchase requirements of Section 1102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) restriction of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
16. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
17. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11595 (identification and protection of historic properties) and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL 	TITLE Mayor, City of Hammond
APPLICANT ORGANIZATION City of Hammond	DATE SUBMITTED 7-12-79

BF-424D (Rev. 7-97) Back

Application for Federal Assistance SF-424		
* 1 Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application		* 2 Type of Application: <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision
* If Revision, select appropriate letter(s): <input type="text"/>		
* Other (Specify): <input type="text"/>		
* 3. Date Received: <input type="text"/>		4. Applicant Identifier: <input type="text"/>
6a. Federal Entity Identifier: <input type="text"/>		6b. Federal Award Identifier: <input type="text"/>
State Use Only: 6. Date Received by State: <input type="text"/> 7. State Application Identifier: <input type="text"/>		
8. APPLICANT INFORMATION:		
* a. Legal Name: <input type="text" value="City of Hammond"/>		
* b. Employer/Taxpayer Identifier Number (ENTIN): <input type="text" value="35-6361054"/>		* c. Organizational DUNS: <input type="text" value="602719523"/>
d. Address:		
* Street: <input type="text" value="5025 La Grange Avenue, Suite 6110"/>		
Street: <input type="text"/>		
* City: <input type="text" value="Hammond"/>		
County/Parish: <input type="text"/>		
* State: <input type="text" value="IN - Indiana"/>		
Province: <input type="text"/>		
* Country: <input type="text" value="USA - UNITED STATES"/>		
* Zip / Postal Code: <input type="text" value="46320-2034"/>		
e. Organizational Unit:		
Department Name: <input type="text" value="Planning and Development"/>		Division Name: <input type="text" value="Community Development"/>
f. Name and contact information of person to be contacted on matters involving this application:		
Prefix: <input type="text" value="Mr."/>	* First Name: <input type="text" value="Oviana"/>	
Middle Name: <input type="text" value="J."/>	* Last Name: <input type="text" value="Miller"/>	
Suffix: <input type="text"/>	Title: <input type="text" value="Community Development Director"/>	
Organizational Affiliation: <input type="text" value="City of Hammond, Planning and Development"/>		
* Telephone Number: <input type="text" value="219-691-6358 ext. 62"/>		Fax Number: <input type="text" value="219-691-6558"/>
* Email: <input type="text" value="ovillora@cohammond.com"/>		

Application for Federal Assistance SF-424

* 9. Type of Applicant 1: Select Applicant Type:

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

* Other (specify):

* 10. Name of Federal Agency:

11. Catalog of Federal Domestic Assistance Number:

 CFDA Title:

* 12. Funding Opportunity Number:

* Title:

13. Competition Identification Number:

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

* 15. Descriptive Title of Applicant's Project:

Attach supporting documents as specified in agency instructions.

Application for Federal Assistance SF-424

16. Congressional District Of:

* a. Applicant: [REDACTED] * b. Program Title: [REDACTED]

Attach an additional list of Program/Project Congressional Districts if needed.

[REDACTED] [Add Attachment] [Delete Attachment] [View Attachment]

17. Proposed Project:

* a. Start Date: [REDACTED] * b. End Date: [REDACTED]

18. Estimated Funding (\$):

* a. Federal	[REDACTED] 2,007,067.00
* b. Applicant	[REDACTED]
* c. State	[REDACTED]
* d. Local	[REDACTED]
* e. Other	[REDACTED]
* f. Program Income	[REDACTED] 32,000.00
* g. TOTAL	[REDACTED] 2,132,067.00

* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?

a. This applicant was made available to the State under the Executive Order 12372 process for review on [REDACTED]

b. Program is subject to E.O. 12372 but has not been selected by the State for review

c. Program is not covered by E.O. 12372

* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)

Yes No

If "Yes", provide explanation and attach:

[REDACTED] [Add Attachment] [Delete Attachment] [View Attachment]

21. "By signing this application, I certify (1) to the statements contained in the list of certifications" and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances" and agree to comply with any resulting terms if I accept an award. I am aware that any false, fraudulent, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 28, Section 1001)

I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement of agency qualifications.

Authorized Representative:

Prefix: [REDACTED] * Last Name: [REDACTED]

Middle Name: [REDACTED]

* Last Name: [REDACTED]

Suffix: [REDACTED]

* Title: [REDACTED]

* Telephone Number: [REDACTED] 209-851-2922 Fax Number: [REDACTED]

* Email: [REDACTED] payer@chambers.com

* Signature of Authorized Representative: [REDACTED] * Date Signed: [REDACTED]

ASSURANCES - CONSTRUCTION PROGRAMS

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-6042), Washington, DC 20503.


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NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of the project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title, or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal interest in the title of real property in accordance with awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progress reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 903, Subpart F).
9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4901 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
10. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicap; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), et amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and, (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

- 11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
- 12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
- 13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333) regarding labor standards for federally-assisted construction subagreements.
- 14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
- 15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11730; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11985; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(n) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
- 16. Will comply with the Wild and Scenic Rivers Act of 1988 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
- 17. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archeological and Historic Preservation Act of 1974 (16 U.S.C. §§489a-1 et seq.).
- 18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1998 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
- 19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL 	TITLE Mayor
APPLICANT ORGANIZATION City of Hammond	DATE SUBMITTED 7-12-19

SF-434D (Rev. 1-87) Back

CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

Affirmatively Further Fair Housing --The jurisdiction will affirmatively further fair housing.

Uniform Relocation Act and Anti-displacement and Relocation Plan -- I will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, (42 U.S.C. 4601-4655) and implementing regulations at 49 CFR Part 24. It has in effect and is following a residential anti-displacement and relocation assistance plan required under 24 CFR Part 42 in connection with any activity assisted with funding under the Community Development Block Grant or HOME programs.

Anti-Lobbying --To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-T.T.J., "Disclosure Form to Report Lobbying," in accordance with its instructions; and
3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all levels (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

Authority of Jurisdiction --The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

Consistency with plan --The housing activities to be undertaken with Community Development Block Grant, HOME, Emergency Solutions Grant, and Housing Opportunities for Persons With AIDS funds are consistent with the strategic plan in the jurisdiction's consolidated plan.

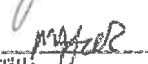
Section 3 -- I will comply with section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701a) and implementing regulations at 24 CFR Part 135.



Signature of Authorized Official

5/20/19

Date



Title

Specific Community Development Block Grant Certifications

The Enrollment Community certifies that:

Citizen Participation -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

Community Development Plan -- Its consolidated plan identifies community development and housing needs and specifics both short-term and long-term community development objectives that have been developed in accordance with the primary objective of the CDBG program (i.e., the development of viable urban communities, by providing decent housing and expanding economic opportunities, primarily for persons of low and moderate income) and requirements of 24 CFR Parts 91 and 570.

Following a Plan -- It is following a current consolidated plan that has been approved by HUD.

Use of Funds -- It has complied with the following criteria:

1. Maximum Feasible Priority. With respect to activities expected to be assisted with CDBG funds, it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low- and moderate-income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include CDBG-assisted activities which the grantee certifies are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available (see Optional CDBG Certification).

2. Overall Benefit. The aggregate use of CDBG funds, including Section 108 guaranteed loans, during program year(s) ~~2018, 2019, 2020~~ [a period specified by the grantee of one, two, or three specific consecutive program years], shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period.

3. Special Assessments. It will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108 loan guaranteed funds, by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

In addition, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

Excessive Force -- It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction.

Compliance with Anti-discrimination laws – The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d) and the Fair Housing Act (42 U.S.C. 3601-3619) and implementing regulations.

Lead-Based Paint -- Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, Subparts A, B, J, K and R.

Compliance with Laws -- It will comply with applicable laws.



Signature of Authorized Official

5/20/19

Date

Mayor

Title

OPTIONAL Community Development Block Grant Certification

Submit the following certification only when one or more of the activities in the action plan are designed to meet other community development needs having particular urgency as specified in 24 CFR 570.208(c):

The grantee hereby certifies that the Annual Plan includes one or more specifically identified CDBG-assisted activities which are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources are not available to meet such needs.



Signature of Authorized Official

5/20/19
Date



Title

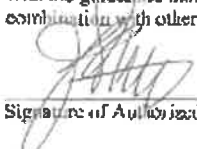
Specific HOME Certifications

The HOME participating jurisdiction certifies that:

Tenant Based Rental Assistance – If it plans to provide tenant-based rental assistance, the tenant-based rental assistance is an essential element of its consolidated plan.

Eligible Activities and Costs – It is using and will use HOME funds for eligible activities and costs, as described in 24 CFR §§92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in §92.214.

Subsidy layering – Before committing any funds to a project, it will evaluate the project in accordance with the guidelines that it adopts for this purpose and will not invest any more HOME funds in combination with other Federal assistance than is necessary to provide affordable housing.



Signature of Authorized Official

5/20/19

Date



Title

Emergency Solutions Grants Certifications

The Emergency Solutions Grants Program recipient certifies that:

Major rehabilitation/conversion/renovation – If an emergency shelter's rehabilitation costs exceed 75 percent of the value of the building before rehabilitation, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed rehabilitation.

If the cost to convert a building into an emergency shelter exceeds 75 percent of the value of the building after conversion, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed conversion.

In all other cases where ESG funds are used for renovation, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 3 years after the date the building is first occupied by a homeless individual or family after the completed renovation.

Essential Services and Operating Costs – In the case of assistance involving shelter operations or essential services related to street outreach or emergency shelter, the recipient will provide services or shelter to homeless individuals and families for the period during which the ESG assistance is provided, without regard to a particular site or structure, so long as the recipient serves the same type of persons (e.g., families with children, unaccompanied youth, disabled individuals, or victims of domestic violence) or persons in the same geographic area.

Renovation – Any renovation carried out with ESG assistance shall be sufficient to ensure that the building involved is safe and sanitary.

Supportive Services – The recipient will assist homeless individuals in obtaining permanent housing, appropriate supportive services (including medical and mental health treatment, victim services, counseling, supervision, and other services essential for achieving independent living), and other Federal, State, local, and private assistance available for these individuals.

Matching Funds – The recipient will obtain matching amounts required under 24 CFR 576.201.

Confidentiality – The recipient has established and is implementing procedures to ensure the confidentiality of records pertaining to any individual provided family violence prevention or treatment services under any project assisted under the ESG program, including protection against the release of the address or location of any family violence shelter project, except with the written authorization of the person responsible for the operation of that shelter.

Homeless Persons Involvement – To the maximum extent practicable, the recipient will involve, through employment, volunteer services, or otherwise, homeless individuals and families in constructing, renovating, maintaining, and operating facilities assisted under the ESG program, in providing services assisted under the ESG program, and in providing services for occupants of facilities assisted under the program.

Consolidated Plan – All activities the recipient undertakes with assistance under ESG are consistent with its consolidated plan.

Discharge Policy – The recipient will establish and implement, to the maximum extent practicable and where appropriate, policies and protocols for the discharge of persons from publicly funded institutions or systems of care (such as health care facilities, mental health facilities, foster care or other youth facilities, or correction programs and institutions) in order to prevent this discharge from immediately resulting in homelessness for these persons.



Signature of Authorized Official



Date



Title

APPENDIX TO CERTIFICATIONS

INSTRUCTIONS CONCERNING LOBBYING CERTIFICATION.

Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.