



THOMAS M. McDERMOTT, JR.
MAYOR

NICHOLAS FARRELL
CODE ENFORCEMENT COMMISSIONER

CITY OF HAMMOND
BUILDING INSPECTIONS DEPARTMENT

5925 Calumet Avenue, Hammond, IN 46320 Phone (219) 853-6316 Fax: (219) 853-6456

I, _____, property owner, being neither a minor nor incompetent swear and affirm under the penalties of perjury the following:

1) I am the legal owner of the property located at _____
Hammond, IN 463____.

2.) I hereby do make an application for a special exemption from the Rental Registration Requirements of Ordinance 8570, Section 96.152 of the Hammond City Code, for one or all of the following reasons, (Check all that apply)

a) The property listed in #1 is currently under renovation and not presently used as a rental property. (This exemption only applies if there are valid permits on file.)

b) I am a new purchaser of the property listed in #1 and have not yet entered into a landlord/tenant agreement with any person or parties.

c) The property listed above is currently occupied by an immediate family member and they are not paying rent.

Son Daughter Parents Sibling Grand Parent Uncle/Aunt

Name _____ Phone# _____

I hereby agree to furnish all necessary documentation as required to verify I am entitled to the above-checked exemptions. Falsification of this document or failure to provide documentation will result in automatic denial of exemption and all applicable penalties shall apply.

Signed and sworn this _____ day of _____, 20____

Signature

Property owner information: (bottom portion must be completely filled out)

Mailing Address: _____

City: _____ State: _____ Zip Code: _____

Phone Number: _____ Alternate Phone Number: _____

Email: _____

Accepted/Received By: _____